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# Newcomers' Guide



[www.jfcs.nato.int](http://www.jfcs.nato.int)

2008 - 2009

Allied Joint Force Command Headquarters Brunssum

# Introduction

## Aim

The aim of this guide is to provide information to new arrivals and to people who have been here a while. More importantly, this guide is meant to provide answers to some commonly asked questions about the Netherlands, JFC HQ Brunssum and the surrounding community.

## Need More?

More up to date information can be found on the JFC HQ Brunssum public Web page at <http://www.jfcbs.nato.int>. The site contains the most up-to-date information available. A mirror site is also available on the internal web site, often referred to as CRONOS.

## Questions or Comments

If anyone has questions about the content of this guide or cannot find answers in the guide or the Web site, contact the Public Affairs Office (PAO) for assistance. PAO can be contacted at 0031 (0) 45 526 2409, 2167 or 2288.

## Something missing?

Do you have suggestions or comments that can make this guide or the Website better? If so, contact PAO at the above numbers or e-mail [pio@jfcbs.nato.int](mailto:pio@jfcbs.nato.int) for this guide or [webmaster@jfcbs.nato.int](mailto:webmaster@jfcbs.nato.int) for the Website.

# Preface

*By General Egon Ramms, German Army  
Commander Allied Joint Force Command HQ Brunssum*

Welcome to Allied Joint Force Command Headquarters Brunssum. You have just arrived and have hopefully already settled in the beautiful region of South Limburg. We have always enjoyed good relations with the regional community, and I am sure you will find it a pleasure to live here for the next couple of years.

South Limburg is a region that features many interesting historic places and an abundant cultural life. Maastricht, the capital of the Province of Limburg, is particularly attractive, with a history that goes back to the time of the Romans. But there are many other places nearby in Germany, Belgium, and France that you should try to visit and enjoy including Aachen, Cologne, Düsseldorf, Liege, Gent, Hasselt and Paris. Don't hesitate to ask your colleagues for their personal experiences. Take advantage of the very interesting international environment in this NATO headquarters.

You have come to this headquarters at a particularly challenging time. Our foremost priority operation is the International Security Assistance Force (ISAF) to assist the Government of the Islamic Republic of Afghanistan (GoIRA) in stabilising the country. NATO has committed itself to make this operation a success. You have been selected by your nation to support this headquarters to achieve this. For this, we rely on your expertise and knowledge, and I look forward to your contribution to this operation. The NATO Command Structure review is in full swing. It's the intent to make all NATO headquarters as efficient as possible. In the next year we will see the outcome of the study and implementation of this review.

I wish you and your family an enjoyable and rewarding time in Limburg, and hope that you will also take the opportunity to establish many new friendships during your time here.

General Egon Ramms





# Colophon

The JFC HQ Brunssum Newcomers Guide is an official directory and guide for Allied Joint Force Command Brunssum Personnel

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# Contents

- 2** Preface by General Egon Ramms
- 2** Introduction
- 4** A look at the Netherlands
- 6** Limburg
- 8** Commander's Vision
- 9** Hendrik Camp  
The home of the JFC HQ Brunssum
- 9** JFC HQ Brunssum Crest
- 10** JFC HQ Brunssum
- 11** On Arrival
- 12** JFC HQ Mission and Organisation
- 14** Your Car in the Netherlands
- 16** Domestic Accommodation
- 18** Netherlands Law  
and JFC HQ Brunssum
- 19** Life at the Headquarters
- 20** JFC HQ Brunssum Amenities
- 24** Medical Services
- 26** International Schools
- 27** Using the Telephone &  
Useful JFC HQ Brunssum  
Telephone Numbers



**4**



**10**



**14**



**20**



**26**

# A Look at the Netherlands



## General

When foreigners speak of Holland, they often mention only those aspects for which the country has been traditionally famous, such as land reclaimed from the Zuiderzee, or Lake IJssel as it is called today, shiny sparkling lakes, windmills, clogs, sleek cattle in rich pastures, beautiful multi-coloured fields of bulbs, and friendly towns with many canals and churches. They also remember women in national costumes who are forever cleaning their houses; men wearing wide fisherman's trousers and smoking clay "Gouda" pipes; young boys saving "Holland" by plugging holes in the dikes with their hands. Whill not entirely untrue, the reality is somewhat different.

## History

It should be realised that "Holland" is not synonymous with "The Netherlands". The name "Holland" properly refers to only a small part of the 12 provinces into which the country is divided. The name "The Netherlands" dates from 1830, and designates the clearly defined realm of Her Majesty Queen Beatrix. The name "Holland", often used by foreigners, but also Dutchmen, indicates a province of the present nation, which after a period of rebellion against the Spaniards, became independent in the late 17th century.

## Government

The Netherlands' constitutional monarchy was proclaimed in 1815. Later, in 1848, the country was given a new constitution, which established a parliamentary system of government.

Under this system all power derives from the nation. Voting in the Netherlands is a civil right for all Dutch nationals 18 and over. European Union subjects have full voting rights in the Netherlands at the local level. Non-European subjects will have active voting rights at the local level after having had residence in the Netherlands for a period of at least five years. The main legislative power is the Second Chamber (House of Representatives) and the First Chamber (Senate). Nine political parties are represented in the Second Chamber, several with only one delegate. The main political parties are: Labour Party (PvdA), Christian Democrats (CDA), and Liberal Party (VVD).

## Provinces

The Netherlands is divided into 12 provinces, each of which enjoys a limited autonomy. The executive authority is the Provincial Council, of which the Queen's Commissioner is the Chairman (in the province of Limburg he is called the Governor). The 12 provinces are North-Holland, South-Holland, Utrecht, Groningen, Friesland, Drenthe, Overijssel, Gelderland, Zeeland, North-Brabant, Limburg and Flevoland.

Each province consists of several municipalities governed by elected municipal councils and with an appointed head known as a Burgomaster (Burgemeester). Burgomasters are appointed by and responsible to the Minister of Interior.





## Population

The Netherlands is a very densely populated country with more than 15.8 million inhabitants in an area of 41,532 square kilometres with 7,643 square kilometres being water. On average there are 477 people per square kilometre. The densest area of population is the region known as "Randstad Holland" in the west of the country, which comprises Amsterdam, The Hague, Rotterdam and Utrecht, with an average of 1,000 people per square kilometre.

Approximately half of the country lies below sea level. The importance of sound systems of water control becomes evident when one considers that 60 percent of the population lives in the low-lying parts of the Netherlands.

The Netherlands is one of the few nations whose territory has increased and still is increasing through peaceful means. To date some 550,000 acres of land (polders) have been reclaimed from the sea, giving the Netherlands 451 kilometres of coastline. The lowest point in the Netherlands is Prins Alexanderpolder at minus 7 meters. Here in the province of South-Limburg, the highest point is Vaalserberg at 321 metres above sea level.

## Economy

With the exception of its gigantic natural gas reserves in the province of Groningen and in gas fields on the North Sea continental shelf, the Netherlands has a lack of natural resources and raw materials. The Dutch economy is therefore based on international trade and refinement of imported products. For this reason the Dutch economy is extremely open to and dependent on world trade. Much of the flow of goods into its ports is intended for transshipment to other countries, mainly other members of the European Union (EU). Rotterdam is therefore still the world's largest port. The dredging industry has become one of the most successful examples of Dutch economy. The Netherlands is, with its 70 percent share of the world market, leader in this type of industry. But other examples of Dutch trade are the dairy industry, offshore industry, electronic industry and flower export.

## Currency

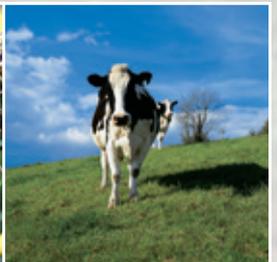
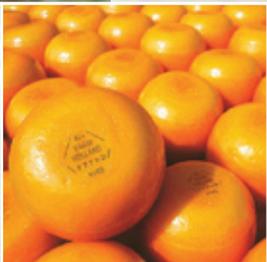
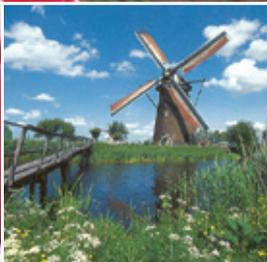
On January 1, 1999, the Euro was introduced as the common currency of 11 out of the 15 Member States of the European Union (EU): Germany, France, Italy, Spain, the Netherlands, Belgium, Austria, Portugal, Finland, Ireland and Luxembourg. The new currency was officially introduced in 2002 to replace the Dutch Guilder. From that moment onward the Dutch Guilder was history after 675 years of existence.

## Languages

Dutch is the only official language of the Netherlands, although several dialects are spoken. The Limburg dialect, spoken in the southeastern part, has a marked resemblance to German, whereas the dialect of Maastricht has a strong French flavor. English, German and French are widely understood by the majority of the Netherlands population.

## Climate

The climate is characterised by its variability. Good and bad weather occurs in all seasons. At any time of the year, large changes in temperature can occur within a few hours. The weather is largely governed by the series of depressions that move from the Atlantic Ocean across northwestern Europe in an easterly or northeasterly direction so that the area experiences frequent southwesterly winds. The average temperature varies from 1.2°C (34F) in January to 17°C (63F) in July and August; however, snow in the winter and extreme heat in the summer sometimes occur. Statistics show that Limburg has 130 hours more sunshine compared to the rest of the Netherlands. Also, annual rainfall is less.



# Limburg



## Geography

South Limburg is situated on the plateau bordering the Belgian Ardennes and the German Eifel mountain ranges. The fertile "löss" soils of this softly rolling area are cut by the Valleys of the Maas and its tributaries, the Jeker, Geul and Geleenbeek. Near Vaals on the Eperheide (Eperheide) and in Ubachsberg, the hills reach a height of approximately 300 metres above sea level.

The Province of Limburg can boast many historical recreational places.

The two major towns in the

most southern part of Limburg are Maastricht and Heerlen. Other places of interest in the area are Sittard, Geleen, Valkenburg, Kerkrade, Vijlen, Vaals and Stein. All are within easy reach of Brunssum, the hometown of JFC HQ Brunssum.

## The People

The people of Limburg differ in many ways from those of the northern and western parts of the Netherlands. They have their own very melodious dialect, which differs from the Dutch language spoken in the western part of the country. The "Limburger" likes parties and local festivities (Carnival in particular), has

a great sense of humour, a ready tongue, an impulsive nature and is in general easy to get along with. He is gifted, versatile and tolerant. The Limburger is predominantly Roman Catholic.

## Maastricht

Maastricht is the oldest city of the Netherlands and capital of Limburg. It can boast many interesting places, all connected with its rich history, which goes back to the first century. The city has museums, old walls, and underground fortifications. It is also home to the Romanesque churches

of St. Servatius (with the richest cathedral treasury of the Netherlands) and Our Dear Lady, a number of beautiful Gothic churches (including St. John and St. Mathias Church), the monumental Town Hall, many 17th and 18th century patricians' houses, and the renovated "Stokstraat" area. You can explore tiny old streets and squares, such as the "Onze Lieve Vrouwe" square and the Vrijthof with its many open-air cafes. You can enjoy the Annual "Preuvenemint" (an outdoor eating festival) at the end of August. St. Pietersberg with its extensive underground labyrinth can be toured.  
[www.vvvmaastricht.nl](http://www.vvvmaastricht.nl)

## Brunssum

Brunssum is an old town, which at the turn of this century developed from a quiet parish into an internationally oriented municipality. This was caused by the mining industry that attracted many foreigners who settled here in the period between 1918 and 1966 and from 1967 JFC HQ Brunssum's international community. The International Folklore festivities taking place every four years furthermore underline its international character. Brunssum is well known for its beautiful heath, a favourite place to go jogging. Its heath and woods stretch out over an area of 2,000 hectares. Also Brunssum offers many indoor and outdoor recreational and sports facilities. One of the most important one is the Brunssum public golf course. Find out more about Brunssum at [www.brunssum.nl](http://www.brunssum.nl)

## Tourist Information

General information of all types for sightseeing trips and holiday travel within the Netherlands, as well as outside the country, can be obtained from two major sources: The VVV and The ANWB.





## The VVV

Vereniging voor Vreemdelingen Verkeer (VVV) is a national tourist organisation, which maintains tourist information offices in most cities and villages in South Limburg. Most information is provided free of charge. VVV offices are located in Brunssum (inside the Town Hall) tel: 045-5256811, Heerlen 045-5716200, Maastricht 043-3252121 and Valkenburg 043-6013364. Find out more information from [www.vvv.nl](http://www.vvv.nl).

## The ANWB

Algemene Nederlandse Wielrijders Bond (ANWB) is a national tourist information office specialised in advice, planning and arranging journeys by car, caravan, boat or bicycle in and outside the Netherlands. Membership is by subscription. For members, the ANWB also maintains road patrols for help on the spot. The organisation has a permanent office in Heerlen, tel. 045-5717833. More information is available at [www.anwb.nl](http://www.anwb.nl).

## Economic impact of JFC HQ Brunssum in South Limburg

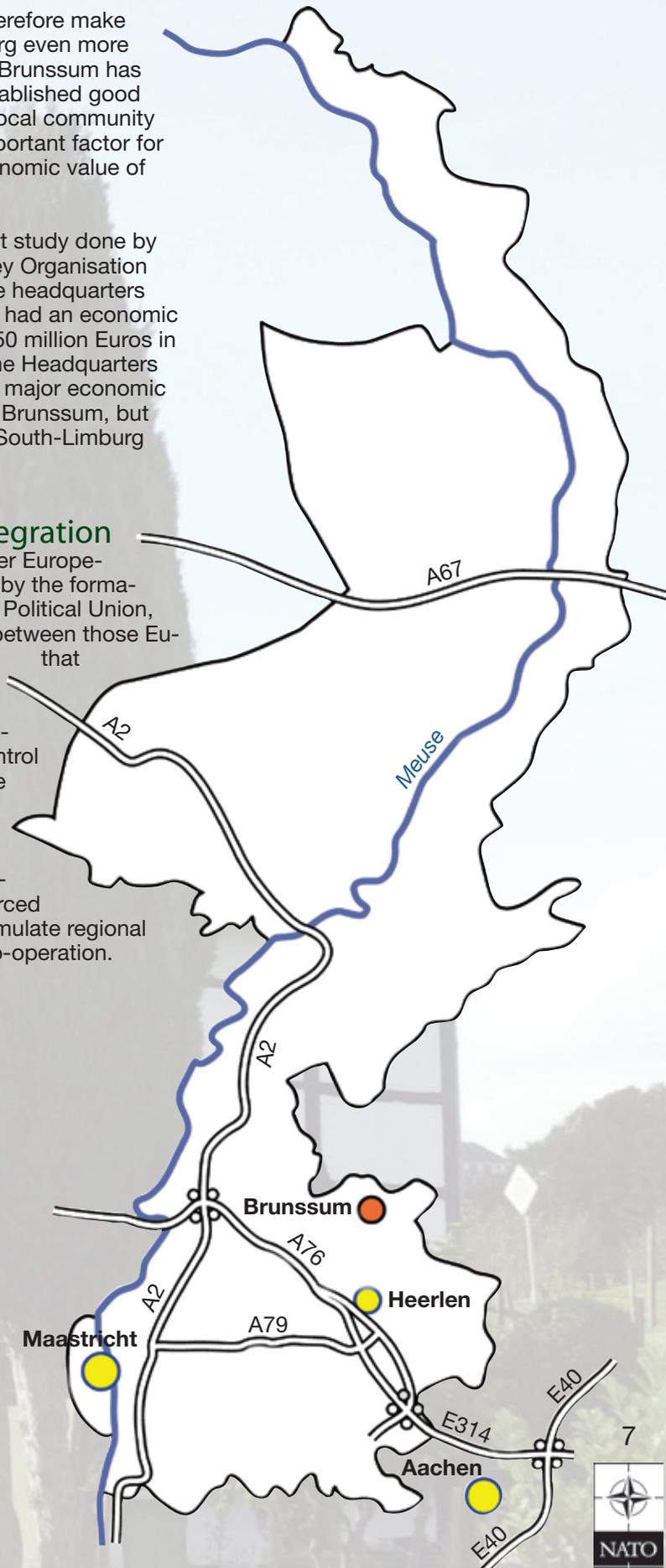
The JFC HQ Brunssum staff and family members are encouraged to participate in the numerous local activities. The aim is to further stimulate the integration of the JFC HQ Brunssum community in the Limburg

community and therefore make your stay in Limburg even more pleasant. JFC HQ Brunssum has over the years, established good relations with the local community at all levels. An important factor for Limburg is the economic value of this headquarters.

A new independent study done by the Regional Survey Organisation Etilshowed that the headquarters and its community had an economic impact of nearly 150 million Euros in 2006. Therefore, the Headquarters has always been a major economic factor, not only for Brunssum, but also for the entire South-Limburg region.

## European Integration

As a result of further European integration and by the formation of a European Political Union, the inner borders between those European countries that are members of the Schengen Accord have disappeared. Border control measures therefore have been disbanded in general. Limburg's specific geographical position has forced the province to stimulate regional border-crossing co-operation.



# Commander's Vision

(extract from original document)

## Many Nations: One Mission

Allied Joint Force Command Brunssum contributes to preserving peace and security for the Alliance and its Members through intensified dialogue, professional training and the successful conduct of mandated operations.

My tenure is to continue to build a Command that is respected, proactive, adaptable, flexible, alert to emerging threats, and capable of conducting operations in the full range of potentially assigned mandates. We need to closely interact with others within and beyond the Alliance to be successful in the long term. In pursuing this vision we will strive for excellence by combining the talents vested in individuals from many nations serving to accomplish one mission.

## Accomplish the Mission-Think Beyond

There is no doubt that we will remain committed at all times to the Primacy of Politics and the Mission given to us by our political leaders through superior military commanders. At the same time there will be no doubt either that we will always provide higher authorities with our best military advice, even if this means voicing unpopular positions.

Everything we do in the Command must contribute to achieving the Mission. I lead in accordance with the principle of Mission Command: I will provide the required direction and guidance to steer the Command, but I rely upon all of you to use your initiative, experience, judgment and intuition when accomplishing the concrete tasks.

The Operational Mindset must guide us all in our daily work and it must be part of our staff culture. We are in a business where people are put at risk every day of the year; therefore, I expect the highest level of dedication and commitment from everyone in the Command.

My style of command is based upon the Art of the Possible and not wishful thinking. This style requires action today. It translates into an immediate, complete and professional response to everything we are asked to do.

In a dynamic environment with high operational tempo, the interest and the ability to Think beyond Conventional Boundaries will allow us to adapt quickly to changes and tackle problems early on. In our approach to work, we must remain open-minded and not be bound by conventional ways of thinking.

We need to apply existing procedures, but if they are no longer fit to match the operational tempo we must find more appropriate ways to suit the requirement. We must be creative and help to develop our systems in order to guarantee success. Every one of us must be committed to the Team Effort. We must all have the time to participate in social events, to integrate with the local community and to rest and relax with our Families. But we must also remember: whatever we do not do ourselves has to

be performed by our team-mates, so let us share the burden equally!

Honesty is paramount. This is what you can expect from me, and this is what I expect from you - wherever you serve and whatever rank or grade you hold. Trust is an indispensable attribute for successful teamwork. In order to be trusted by others we need to trust in others.

I, as your Commander, trust in you and your honesty. In return, I ask for your trust in my honesty and my willingness to defend your just case.

## International

### Security Assistance Force (ISAF)

My highest priority is the successful accomplishment of the ISAF Mission. For the foreseeable future, it will remain the Alliance's single most important issue and there is an absolute determination to succeed. At the same time, NATO's engagement in Afghanistan represents one of its toughest challenges. Consequently, all staff across the Command, be it in Brunssum or elsewhere, are to put their utmost effort into ensuring the success of this operation.

We must provide prompt, effective and efficient support to ISAF staffs and personnel in theatre and sound advice to Higher Headquarters. Those who deploy in support of ISAF from the Command will enjoy an exemplary level of welfare support.

### NATO Response Force (NRF)

The NRF is the Alliance's operational fire brigade and one of its catalysts for transformation. I will take operational command of the NRF once again in 2010, and my staff will undertake the preparations necessary to ensure timely build-up of capabilities for NRF 15 and 16. We must preserve our competences in deployable forces matters, share experiences and benefit from lessons identified / learned at other Headquarters.

## Military Cooperation

The successful liaison with the neighbouring countries through Military Cooperation Events and by Partner nations in support of ISAF has proven the importance of Military Cooperation. We will enhance our efforts in that respect in order to create interoperability and cooperation with non-NATO Nations during operations while contributing to stability in the regions adjacent to the Area of Operations.

## Effective Structure And Organisation

NATO Command Structure (NCS)  
The implementation of the new Peacetime Establishment of the NCS will impact our external as well as internal relations, processes and procedures. However, this transition, including the

implementation of effects-oriented and procedures, must not impede our capability to deliver and conduct mandated operations. As far as we are able, we will ensure the current responsibilities of the joint operational and Service-oriented tactical level can be fully met within the new NCS. The Command must continue to add value to NATO's Command and Control capability will use the opportunity to tailor our structures to the tasks, to implement modern management concepts, processes and technologies and to mitigate deficiencies of the extant organisation.

## Comprehensive Approach (CA) and the Effects-Based Approach to Operations (EBAO)

CA and EBAO are evolving philosophies/concepts. In planning and conducting operations, the Alliance may proceed to embed these concepts into a wider framework, linking the provision of security to the pursuit of reconstruction and development, where appropriate. We will implement the principles where possible and feasible, acknowledging that the conceptual basis in NATO is yet evolving.

We must ensure that CA and EBAO are agents of positive change and help in resolving some of the challenges we face during operations.

## Efficient Management; People

Our most valuable resources are the men and women serving in the Command. Without disregarding cultural differences, we must set the nationality aside and all act in the interest of NATO. We require contented, skilled, knowledgeable and capable personnel to achieve the Mission. Respect, tolerance and caring for our personnel do not in any way detract from having an operational mindset - to the contrary. Focus on the task at hand and the professional development of our personnel in order to maintain their motivation and competencies are two sides of the same coin.

## Communications

Within the Command, we must continue to strive to improve both internal and external communications. At the same time, we must move away from a "need to know" philosophy to a "duty to share", while still applying NATO security policies. With respect to internal communications, I expect everyone to respect the chain of command to ensure we are working toward a common aim. Establishment of external communication links must be far-ranging, as we are as much dependent on the support of Higher Headquarters as we are of our Troop Contributing and Host Nations. Every opportunity must be taken to support NATO's objectives in general, and foster Joint Force Command Brunssum's role in particular.



# Hendrik Camp

The home of JFC HQ Brunssum

## Hendrik Camp

In 1966, the Dutch government officially re-named the Headquarters' facility Hendrik van Nassau Ouwerkerk Camp. It is a tradition in the Netherlands to name barracks and military units after well-known Dutch generals and Princes of Orange, who have been great military leaders. As an allied commander, Hendrik van Nassau Ouwerkerk, who commanded Dutch, British and Prussian troops, acquired quite a reputation.



## Career

Hendrik van Nassau Ouwerkerk took service with the cavalry and became:

<i>Cavalry Captain of The Life Guards</i>	<i>August 6</i>	<i>1670</i>
<i>Colonel of The Life Guards</i>	<i>March 11</i>	<i>1672</i>
<i>Count of the German Empire</i>	<i>April 24</i>	<i>1679</i>
<i>Major General of Cavalry</i>	<i>October 20</i>	<i>1683</i>
<i>Lieutenant General of Cavalry</i>	<i>March 24</i>	<i>1691</i>
<i>General of Cavalry</i>	<i>August 15</i>	<i>1701</i>

Hendrik van Nassau Ouwerkerk was baptized on December 16, 1640, at The Hague, as son of Lodewijk van Nassau-Beverweerd and Elisabeth, Countess of Hornes. His father, Lodewijk van Nassau-Beverweerd was the son of Maurits, Prince of Orange, and Margaretha of Malines, and held the rank of General of the Infantry. His mother, Elisabeth, was a daughter of William Adriaan, Count of Hornes, Grand Master of Artillery, and of Isabella van der Meeren.

## Campaigns

Hendrik van Nassau Ouwerkerk took part in all campaigns of Prince William III. He was wounded in the Battle of Seneffe on August 9, 1674, and saved Prince William's life on August 14, 1678, at the Battle of St. Denis by cutting down an attacker who already had his pistol against the Prince's chest. Hendrik van Nassau Ouwerkerk went to England with Prince William III, and after the latter became King of England; he became a naturalized English citizen in 1689. He then was nominated Master of the Horse of the King-Stadholder. As master of the horse he resided in the house at Downingstreet 10 in London, presently the residence of the British Prime Minister. He took part in the Battle of Neerwinden (July 29, 1693) and the subsequent campaign in Flanders.

After King William's death, he was a faithful comrade-in-arms of John Churchill, Duke of Marlborough; he took part in the Flanders Campaign in 1704, the breaking through of the French lines in 1705, the Battle of Ramillies on May 23, 1706, the capturing of the fortresses in Belgium in 1707, the Battle of Oudenaarde on July 11, 1708 and the subsequent siege of Lille. He died on October 18, 1708, after a four-day illness, in the army camp at Roulers.



# The Crest

## Origin

The insignia for Joint Force Command Headquarters Brunssum (JFC HQ Brunssum) was selected in 1999 by the Commanders-in-Chief Allied Forces Central Europe and Allied Forces Northwest Europe, General Joachim Spiering and Air Chief Marshal Sir John Cheshire, as the winning design in a crest competition held in 1998 for Regional Command North, RCN, and Regional Headquarters Allied Forces North Europe, RHQ AFNORTH. The insignia was kept when JFC HQ Brunssum succeeded the Regional Headquarters AFNORTH on 1, 2004. All military and civilian personnel assigned to this Headquarters, its Support Units and its National Delegations are authorised to wear this insignia.

## Symbolic Meaning

The green shield denotes that JFC HQ Brunssum is a multi-service Headquarters.

The tower, the central motif in the former AFCENT/AFNORTH crest, was derived from the historical tower of Aachen (Aix-la-Chapelle in French), once the capital of Charlemagne's Empire. It represents the spirit of non-aggression of the Alliance and denotes its purely defensive origin. Charlemagne's sword, which was also taken from the former AFCENT/AFNORTH crest and from the SHAPE crest, was chosen to depict the unity of Joint Force Commands Land Forces and their readiness to act if required. The astral crown was taken from the former AFNORTHWEST crest, and is an ancient European symbol for supremacy. It represents the Joint Force Commands Air Forces, their high degree of professionalism and their dedication to serve. The Viking ship, which was also derived from the AFNORTHWEST crest, represents JFC naval forces that are symbolized by the skilful Nordic Seafarers and their effective military tactics.



# JFCBS

## Allied Joint Force Command Headquarters Brunssum

### History

Allied Joint Force Command Headquarters Brunssum, JFC HQ Brunssum, is located in Brunssum, Limburg, the Netherlands, in the heart of Northwest Europe - an area which is often referred to as "the balcony of Europe", or "land without frontiers" because of its easy access to several countries. JFC HQ Brunssum was built upon the former HQ Allied Forces Central Europe's (HQ AFCENT) infrastructure, which has been in use since 1967 and former RHQ AFNORTH.

Two factors led to the establishment of HQ AFCENT here: When France withdrew from NATO's integrated military structure in 1966 it became necessary for AFCENT to vacate its headquarters in the French town of Fontainebleau where it had been established since its inception in 1953. At the same time, the closure of Limburg's coalmines, following the discovery of large quantities of natural gas in Groningen, led to the offer by the Netherlands government to NATO the use of the former Hendrik Mine infrastructure in Brunssum. Consequently AFCENT moved into its new home on March 15, 1967. On June 1, 1967, the official inauguration ceremony took place at Brunssum.



### The HQ's Structure

On July 1, 2004, Allied Forces North Europe (AFNORTH) ceased to exist, and became Joint Force Command (JFC) Headquarters Brunssum. This is more than just a mere name change for the NATO buildings and offices located in Brunssum, it is part of a major realignment of forces and command restructuring that NATO is undertaking.

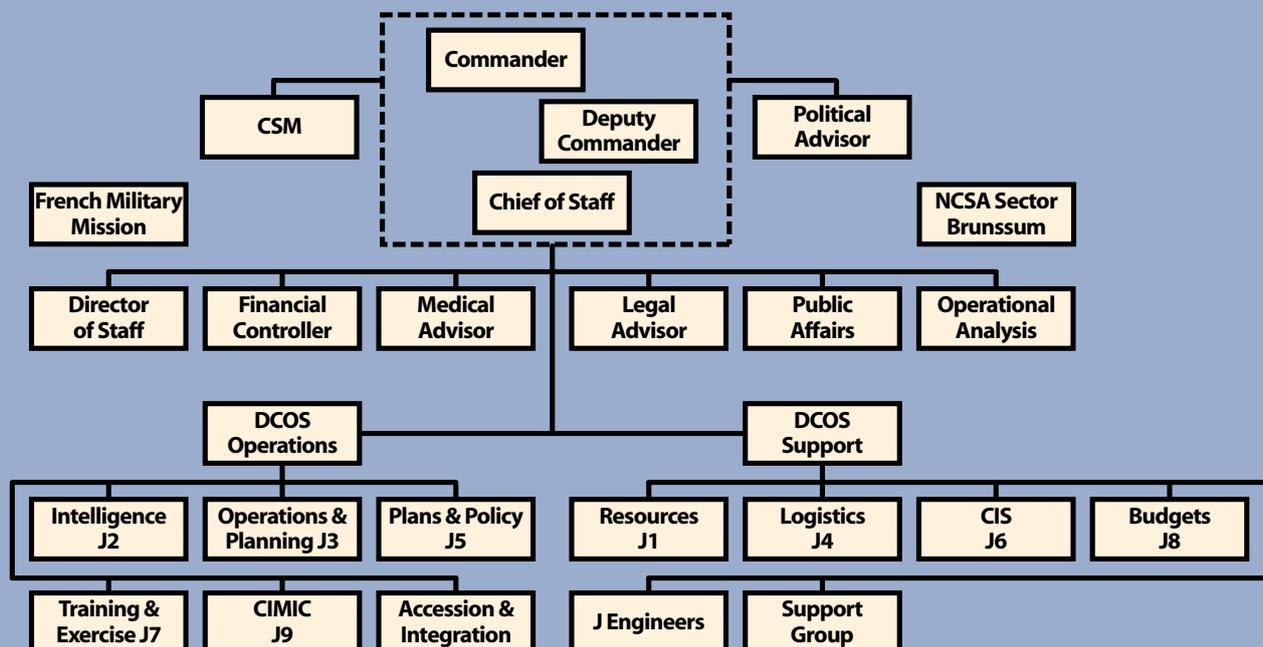
The restructuring process was initiated during the Prague Summit in November of 2002. During the Summit, Alliance members decided to change the current structure of NATO commands in order to more effectively handle the security challenges of the 21st century. NATO's operational headquarters will no longer be tied to regional areas, giving NATO greater flexibility with the commands. Restructuring the command was not a small task and has been completed in 2005.

### Restructuring

The restructuring process began on June 12, 2003. NATO Alliance defence ministers agreed upon a new design that would streamline the current NATO military command structure. This process has been initiated through a series of visionary initiatives, which reflect the needs of the Alliance in the post-Cold War environment.

The name change between AFNORTH and JFC Brunssum is just one part of the overall process. Preparations for the restructuring of AFNORTH began early in 2004 and continued even after the official name change for the headquarters.

Further restructuring of the NATO Command Structure will make the JFC Headquarters even more operational. It is expected that the new Effect Based Approach to Operations structure will be implemented in 2009.





# On Arrival



## Registration of JFC HQ Brunssum Personnel and Family Members

As soon as possible after arrival, service personnel, civilian personnel and family members are required to report to the Passes and Permits Office in Building 102 to register themselves. For more information, call them at JFC HQ Brunssum Ext. 2319.

Service personnel must produce a valid national military identity card. Civilian personnel must produce a valid passport. After obtaining identification cards at the Pass Office, registration of non-military JFC HQ Brunssum personnel and family members is required at Building 100 at the Office of the Royal Marechaussee. Customers will need a passport size photograph that is taken at the Pass Office for a small charge.

## Registration of Aliens

Military members of NATO Forces in the Netherlands are not required to register as aliens. However family members of non-Dutch personnel must register, even when both parents are military. Non-Dutch civilian personnel must also register. Registration must be done at the Office of the Royal Marechaus-

see within eight days of arrival in the Netherlands. On completion of registration, a Permit of Residence (also known as a "Green Card") will be issued. This is the legal authority for non-Dutch nationals to reside in the Netherlands. The holder must carry this permit at all times. Only in the Netherlands this may be used as an identity document in place of a passport.

Loss of a Permit of Residence must be reported in person to the Royal Marechaussee Office for re-registration.

The Royal Marechaussee Office must be notified on the following events:

- Arrival
- Marriage
- Birth
- Death
- Divorce
- Change of address
- Final departure
- All other circumstances affecting alien registration

It is also advisable that notification is given to the Royal Marechaussee Office in the event that JFC HQ Brunssum members receive visits of non-Dutch nationals, if their visit to the Netherlands is in excess of eight days. They can be advised on registration of the visitors.

## Personnel

All military personnel should report to the Military Personnel Section (MPS), J1 Division, building H 106 T, room H2.14, for in- and out-processing. If they are unable to do so, they must forward a copy of the Personnel Data Processing Form, (Central Region Form 4006). For inquiries call MPS at JFC HQ Brunssum Ext. 4005 or 2205.

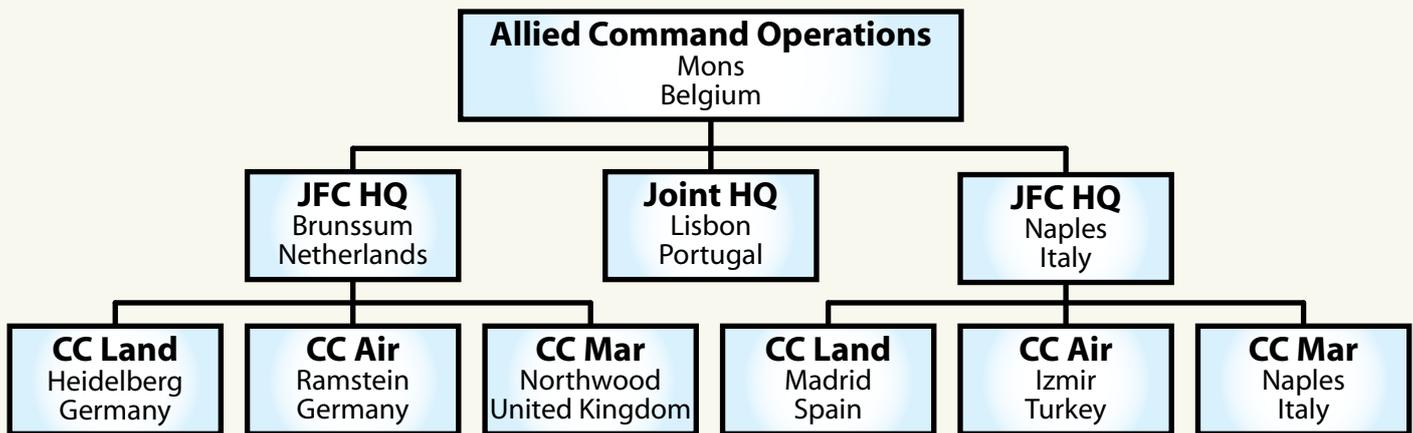
All civilian personnel (NATO Civilian staff members (NCs) (all categories), Appropriated Funded (AF) Local Wage Rate employees (LWRs), trainees and personnel temporary reassigned to JFC HQ Brunssum) should be processed through the Civilian Human Resources Branch (CHRB), J1 Division, building 106, room H 2.02 for in- and out-processing. Non-appropriated Funded (NAF) LWRs should report at HSG / S1, personnel and administration, building 401. If the category is unclear the CHRB (ext. 2918 or ext. 2285) shall be contacted.

## Newcomers Briefings

Two newcomers briefings will be given monthly to all newcomers: the Newcomers Operational Orientation and Briefing and the Family Welcome Briefing. The aim of the Newcomers Operational Orientation and Briefing is to facilitate the rapid assimilation of all newly arrived service members and NATO civilians in the HQ. The aim of the Family Welcome Briefing is to welcome newly arrived families to the HQ, to give them an understanding of the work their partner will be doing, an understanding of the Netherlands society, as well as an awareness of services offered by the Headquarters Support Group.

# Joint Force Command

## Organisation, Roles and Mission



### Joint Commands

There are three Joint Operational Commands in NATO: Joint Force Command (JFC) Brunssum, JFC Naples, and Joint Command (JC) Lisbon. Each JFC has its own Headquarters location (JFC HQ Brunssum / Naples), and three subordinate organisations, known as Component Commands (CCs), which are the Single-Service headquarters; CC-Air, CC-Land and CC-Maritime. JC Lisbon has no subordinate commands.

### Organisation

The Commander (COM) of JFC Brunssum is a 4-star general of the German Army. He reports directly to the Supreme Allied Commander Europe (SACEUR), whose headquarters (Supreme Headquarters Allied Powers Europe SHAPE) is at Mons, Belgium. Within JFC HQ Brunssum, the COM is directly supported by a Deputy Commander, Chief of Staff, two Deputy Chiefs of Staff, 10 specialist divisions, and various specialist advisors. A HQ Support Group maintains the base facilities. Attached to the HQ, but with separate command structures, there are: a French Military Mission; support delegations from various nations with staff at the HQ; NATO CIS Services Agency Sector Brunssum; and a section of the Royal Marechaussee.

### Priorities

JFC Brunssum is responsible for Operational Command of the International Security Assistance Force (ISAF) in Afghanistan. This is currently the number one priority for the COM, HQ staff, and our CCs. Other priorities include deployable forces, and full commitment to a wide range of training exercises for both ISAF and NATO Response Force (NRF) operations.

### ISAF

JFC HQ Brunssum is the operational HQ for the International Security Assistance Force (ISAF). ISAF, the primary operation run by JFC HQ Brunssum, is a NATO-led, UN-mandated mission intended to assist the Government of the Islamic Republic of Afghanistan (GIROA) - by improving and maintaining security in the country, thereby facilitating the tasks of reconstruction and development. ISAF forces are provided by NATO nations, Partner nations and many others, in a NATO-led coalition, to include responsibility for security assistance across entire Afghanistan. As the ISAF mission continues, JFC HQ Brunssum continues to develop future plans, including the provision of more Provincial Reconstruction Teams, assistance to developing the Afghan National Security Forces to facilitate security improvements, and

### Component Commands

The JFC Brunssum CC-Air is located at Ramstein, Germany, and is commanded by a 4-star General of the US Air Force, who is dual-hatted, being also the Commander of the US Air Force in Europe (COMUSAFE). CC-Mar, at Northwood, United Kingdom, is commanded by a Royal Navy 4-star Admiral, who is also the UK's Commander-in-Chief Fleet. Finally, the post of Commander, CC Land at Heidelberg rotates between the US and German Armies.





thus accelerate development.

### NRF

JFC HQ Brunssum, like the other joint commands, provides the core of various possible deployed HQs, depending on the required scale of operations. There are two main categories:

Under the Combined Joint Task Force (CJTF) concept, a robust HQ staff of around 500 personnel can be deployed forwards to run a large-scale operation. The core staff for the CJTF HQ would come directly from personnel assigned to JFC HQ Brunssum, but many posts would also be filled by augmentees from NATO nations, or nations which are members of the Partnership for Peace.

Under the NRF concept, a smaller-scale force structure has been designed, to carry out any of seven designated, relatively small-scale missions. The NRF was established in 2003, following a decision at the NATO Summit in Prague, in 2002. The lead role for the NRF rotates between the three Joint Commands. JFC Brunssum achieved Initial Operating Capability during its first rotation, and also Final Operating Capability (FOC) during its most recent rotation; FOC was announced by the Secretary-General of NATO,



after the NATO Summit in Riga, in November 2006. Currently, the NRF is only open to NATO nations, although consideration is being given to involving Partner nations at some stage in the future.

The NRF would comprise forces from the 3 principal component areas (Air, Land, Maritime) plus others to fill specialised requirements, selected specifically according to the needs of the mission. To command these forces, JFC HQ Brunssum would use its Deployable Joint Task Force (DJTF) HQ, which comprises

around 100 highly trained, specialist personnel. The NRF may comprise up to about 25,000 troops; the DJTF HQ and initial elements of the forces are required to be ready to move on 5 days notice.

The NRF cycle involves one year of stand-down, one year of training, and one year of stand-by (on 5 days notice). JFC Brunssum completed its stand-down on 30 June 2008 and started the training period on 1st July 2008, to prepare us for DJTF stand-by, which will begin on 1st July 2009.



For more information on JFC Brunssum, go to [www.jfcbs.nato.int](http://www.jfcbs.nato.int).

# Your Car in the Netherlands



## Importation of Private Vehicles

All personnel assigned to JFC HQ Brunssum (except Dutch Nationals) holding a full JFC ID card are authorised to import their privately owned motor vehicles, caravans and/or trailers, free of duties import tax and Value Added Tax (BTW). However, be aware that when you sell an imported motor vehicle that was imported from outside the European Union to a non-entitled person you are obliged to pay the Import Tax as well as the Value Added Tax on the current market value. Owners of privately owned motor vehicles coming from within the European Union will only have to pay the VAT (BTW). Please contact the Vehicle Registration for more info on how to act when selling a tax free or imported motor vehicle. It will prevent you from unexpected costs.

## Entry to the Netherlands

If, being on assignment to JFC HQ Brunssum, you bring a motor vehicle, caravan, camping trailer, a motorcycle of 50 cc or a moped, you will be granted initial entry to the Netherlands under the regulation pertinent to other visitors, but you must be in possession of:

- An international motor insurance (Green Card with Dutch address);
- A national vehicle registration document;
- A valid driving license;

Do not forget these documents, because it will be extremely difficult to import your car without them.

Upon taking up your appointment at JFC HQ Brunssum, you will become a temporary resident of the Netherlands and as such your visitor's privileges cease in respect to your

vehicle. You must therefore register it at the JFC HQ Brunssum Vehicle Registration Section as soon as possible but maximum 30 days of its arrival.

## Registration Requirements

The Provost Marshal's Branch, Vehicle Registration Section (Building 102, Hendrik Camp) affects the registration of private vehicles belonging to JFC HQ Brunssum personnel. In order to register your vehicle and to obtain a JFC HQ Brunssum Motor Vehicle Operator's License, the following requirements must be met:

- Proof of vehicle motor ownership, in the sponsor's name
- International motor insurance (Green Card), bearing either Your JFC HQ Brunssum unit address or your residence address. The Green Card must identify the Vehicle by chassis number;
- National driving license;
- Valid JFC HQ Brunssum Identification Card;
- Where applicable, undertake a written driving test, which is conducted by your National Support Unit;
- A Dutch bank account (for fuel allowance);
- A registration fee (for licence plates, etc.)

The following points may be relevant to your particular circumstances:

- In line with Netherlands law, your vehicle, if it is three years and older, must be inspected prior to registration by an official APK testing station (Technical Inspection);
- The identification number of your vehicle must be physically stamped onto the chassis of the vehicle. European and Japanese-made vehicles normally have the identification number stamped on the chassis by the manufacturer. North American-produced vehicles do not. If you own a caravan or trailer (Weight below 750 kg) you must also display the same license plate as the towing vehicle (Tax free purchased trailers or caravans must be registered prior with Vehicle Registration Office);
- Caravans/trailers above 750 kg. (Including load capacity) are registered like motor vehicles and receive their own registration;
- The loaning or borrowing of JFC HQ Brunssum registered caravans

is also not permitted.

- Vehicles can only be registered in the name of a JFC HQ Brunssum member (The sponsor), not a family member.

If relatives visit a JFC HQ Brunssum member, it is possible to drive their JFC HQ registered vehicle. They need a written and stamped statement of the JFC HQ Provost Marshal. Relatives must be 18 years and must be in possession of a national driving license for the category needed.

## Road Taxes

Families of JFC HQ Brunssum, except Netherlands personnel, are exempt from Netherlands Motor Vehicle Road Tax. You are entitled to register as many (tax-free) vehicles as there are driving licenses in your family. Dependants have to reside with their sponsor. Changes have to be immediately reported to the Vehicle Registration Office.

## Mopeds

Mopeds are divided into two categories: bromfiets, 40 km., min. 16 years, helmet obligatory and snorfiets, 25 km., min. 16 years, no helmet. Both categories need a moped certificate or a national driving license. They receive a registration and license plate. Insurance is mandatory.

Be aware that in the Netherlands mopeds use the same roads as cars in built-up areas. The specially designed cycle paths are not to be used by mopeds unless indicated otherwise.

## New Moped Drivers License

As of 1 October 2006 the moped certificate, which is issued by the Central Bureau for Drivers Licenses (in dutch: CBR) will not be issued by this organisation anymore. Those who passed the moped drivers test can pick up their category AM-moped drivers license at the municipality. This drivers license can also be used as an identification.

The present drivers licenses will be valid until 1 October 2009. Do not forget to switch this old drivers license at the municipality for the new one.

If you have any doubts or questions regarding proper vehicle registration procedures, call the registrar's office at JFC HQ Brunssum Ext. 2114.



### Driving in the Netherlands

As anywhere else in the world, driving in the Netherlands requires care. Some "Rules of the Road" are unique to this country, particularly those relating to bicycles, mopeds and pedestrians. Automobile drivers must be extremely cautious and be aware that in the Netherlands, cyclists, moped drivers and pedestrians enjoy special protection. When involved in a car accident, the owner of the car will always be liable for the costs incurred. Driving in the Netherlands can therefore be extremely hazardous to the unwary.



### Car Theft Insurance

If your car is stolen, the Netherlands Tax Authorities will decide how the import tax will be handled. Ask your insurance agency if you are covered under your present policy for this liability.

### Traffic

It is essential that the most important regulations concerning road traffic in the Netherlands be studied before driving on roads in Netherlands (like the tic test in the UK and the US).

### Current Speed Limits:



### The Netherlands

- National Motorways (Autosnelweg) - 120 km/h (75 mph);
- National roads (Autoweg) - 100 km/h (60 mph);
- Inside built-up areas - 50 km/h (30 mph), or 70 km/h (40 mph) and even 30 km/h as posted;
- All other roads - 80 km/h (50 mph).



### Belgium

- Motorways - 120 km/h (75 mph);
- Inside built-up areas - 50 km/h (30 mph);
- All other roads - 90 km/h (50 mph).



### Germany

- Motorways - no general speed limit, but a recommendation not to exceed 130 km/h (80 mph);
- Inside built-up areas - 50 km/h (30 mph);
- All other roads - 100 km/h (60 mph).



### Motor Fuel

Motor fuel in the Netherlands is sold in three grades: Super-Unleaded (98 octane), Euro Unleaded (95 octane) and Super Lead Replacement (98 octane). In addition Diesel and LPG are available at most Netherlands petrol stations. Military personnel and non-Netherlands NATO Civilians receive a tax-free fuel allowance from the Netherlands government for travel between their residence and JFC HQ Brunssum installations. The amount of the tax relief depends on the type of fuel used. US and Canadian personnel receive a fuel ration card and can buy fuel coupons at a discounted price.

# Domestic Accommodation



## General

JFC HQ Brunssum members will live on the local economy and use private housing arrangements. The JFC HQ Brunssum International Housing Office (IHO) provides assistance in obtaining suitable housing in the local area. The IHO has a large variety of houses for rent, presented electronically, shown the in- and outside of the houses via a power point presentation. Professional contacts with real estate agents and private landlords are kept, negotiating rental and living conditions for the benefit of the tenants. IHO provides a wide range of housing related assistance and is therefore a good starting point in your search for housing accommodation in the local area.

## Single (unaccompanied) Accommodation

Those single and unaccompanied personnel normally live in leased private housing. Depending on the policy of the National Support Unit, the lease for this housing will either be between the landlord and the National Support Unit or between the landlord and the individual, with help from IHO. The barracks at the Tapijn Kaserne in Maastricht provide accommodation for OR4s and below and, on a limited scale, may accommodate OR5s and above. There is no international accommodation for single or unaccompanied officers.

## Married (accompanied) Accommodation

All accompanied personnel assigned to JFC HQ Brunssum will reside in leased private accommodations and are entitled to use the service of the JFC HQ Brunssum International Housing Office. Personnel renting privately are advised to use JFC HQ Brunssum's official rental agreement, which is available from the International Housing Office in Dutch and English. The JFC HQ Brunssum lease contract contains a military/diplomatic clause.

## Types of Accommodation

Housing for JFC HQ Brunssum members is categorized into:

- Private houses or apartments (both furnished and unfurnished);
- Rooms in private houses (furnished).

(\*) "Social Apartment" is built with financial aid from the Netherlands Government. The general rule is that only personnel with an annual salary (income) below a certain level can obtain a social apartment registration.

## Registration

Accommodation in the Netherlands is controlled by local authorities requiring, by law, that each individual be formally registered in the area concerned. Therefore, personnel are to inform the JFC HQ Brunssum International Housing Office immediately after finding accommodation. This office will prepare the necessary registration certificates and present them to the local authorities and utility companies. Change of accommodation (other than that arranged by a National Support Unit) must also immediately be reported to the International Housing Office.

## Rental Rules in the Netherlands

- Accommodation may only be used in accordance with its designed purpose;
- It must be left in the same condition as when it was taken over;
- At the start of the rental period a deposit of one month's rent is usually



required. At the termination of the rental period the money is refunded, after subtraction of the cost of any necessary repairs;

- Unless the contract states differently, the normal term of notice in the Netherlands is one rental month. Before ending the rental contract, contact IHO for assistance.

## Pertinent Facts about Utilities

- Electricity supply in the Netherlands is 50-cycle, single phase, 220 Volt A.C. as opposed to the 60-cycle, 110 Volt used in the United States. Fittings are of the European type and differ from US standards.
- The gas used in the Netherlands is natural gas. Most of the cities and villages in South Limburg obtain natural gas from the regional gas company Essent with its main office in Roermond. For main connections, the municipal gas service company or Essent should be contacted. In most places it is possible to hire gas appliances for heating, kitchen and bathroom water at low rates. This will also include maintenance.
- Waterleiding Maatschappij Limburg does water supply. The water in Limburg is, in most locations, categorized as "hard" water. For connections, the International Housing Office will assist you.
- Private telephone and internet connection can only be installed into a private residence after an agreement has been made between an individual and the provider. The International Housing Office will provide you with all necessary information.

## Billing

Essent will charge you every month for the use of gas and electricity when supplied via Essent. Waterleiding Maatschappij Limburg (WML) will charge you for the use of water.

NOTE: Contact International Housing Office for connections or recon-nections of utilities to assure that the right Value Added Tax exemption is included in your contract. US personnel should contact the US Housing Office of USAG in Schinnen. Supplies are normally cut off on change of occupancy until the new occupant asks for reconNECTIONS.

## Radio and Television

In addition to local radio programmes, American Forces Network (AFN) on FM 89.2 MHz and British Forces Broadcasting Services (BFBS) on FM 90.2 MHz can be received locally. Canadian Forces Network Brunssum (CFNB) also broadcasts from its own studios within the Headquarters and can be received on FM 96.9 MHz. Dutch television transmits many English and other foreign language programmes. Dutch TV Channels retain the original soundtrack and use Dutch subtitles. Most local communities have a television cable system. The channels carried by the cable are a matter for the local authorities and vary from place to place. In addition to Dutch, German and Belgian TV channels, there are usually several commercial (satellite broadcasting) TV Stations on each local system. Some channels are scrambled and cannot be viewed without a special decoder. Dutch TV magazines give programme details of all channels receivable in the area.

At Hendrik Camp satellite receivers have been set up at several locations e.g. at Club 13 and numerous conference rooms in Building H-106. It is important to note that Continental, UK and US televisions operate on different systems and receivers may need to be adapted. American and European video film formats are also different.



# The Laws of the Netherlands

## The Royal Marechaussee Representative (RMR)

A unit of the Royal Marechaussee is located just inside the camp building 100, telephone 045 - 4058480 or JFC HQ Brunssum ext. 2650. This unit consists of the Royal Marechaussee Representative (RMR) to JFC HQ Brunssum together with a small staff. The RMR is a full colonel of the Royal Marechaussee, with overall responsibility for the duties performed by the Marechaussee with respect to JFC HQ Brunssum and the USAG at Schinnen. He is tasked with the co-ordination and execution of external security measures. He is also the liaison officer for these Headquarters, National Delegations and all organisations having a direct or indirect relation with JFC HQ Brunssum and USAG on behalf of the Netherlands Justice and Police Authorities for police technical, criminal and external security matters. The RMR is granted special authority to effect registration of privately owned firearms. He also mediates in matters concerning the Netherlands' Alien Act, especially for the application of Permits of Residence for non-Dutch civilian personnel and all family members.

## Police Service

In principle, all JFC HQ Brunssum personnel stationed in the Netherlands are subject to Dutch law. Certain categories of personnel may, however, in specific circumstances be subject to the law of their own state in accordance with the provisions of the NATO Status of Forces Agreement, respectively the Protocol on the Status of International Military Headquarters set up pursuant to the North Atlantic Treaty (Paris Protocol). The Netherlands authorities may, if so requested by the Sending State Military Authorities, waive their primary right of jurisdiction where such a waiver is considered to be of particular importance to the Sending State. Criminal investigation in the Netherlands is, in principle, conducted by the Dutch Police, but the police authority for JFC HQ Brunssum is the Royal Marechaussee. This is a Dutch military police force whose major task is policing the Netherlands Armed Forces, Foreign Armed Forces and International Headquarters, including personnel and their family members. Police service in respect of these headquarters in the South Limburg area is dedicated to the Brigade Royal Marechaussee Limburg-Zuid telephone 045-4007800 (24 hours a day). A police-officer of the Royal Marechaussee Brigade Limburg-Zuid is stationed in the office of the Royal Marechaussee Representative in building 100 at JFC HQ to assist you in police matters during office hours. It is also possible to ask for the assistance of the local police. For immediate or life threatening circumstances call 112 or other wise call 0900-8844. But most of the cases are passed to the Royal Marechaussee.

## Privately Owned Firearms

Netherlands law prohibits the possession of fire- arms and ammunition (parts of firearms/ ammunition included) and all the related activities such as transport, import, export, etc. A firearm is any instrument capable of firing a projectile by explosion. Fire-arms imitations are also subject to Netherlands Law and are prohibited. Written prior authorisation from the Netherlands authorities is mandatory in respect of possession, purchase and importation of a firearm for private

owner- ship. This ruling does not apply if the firearm(s) is (are) imported with household goods at the time of arrival in this Country. If any privately owned firearm has already been imported into the Netherlands without written authorisation, it should be reported to the RMR's Firearms Registration Department without delay in order to obtain authorisation.

## Taxes

Non-Dutch JFC HQ Brunssum personnel are exempted from:

- Dutch taxation in respect of their salaries and emoluments;
- Dog Tax (Hondenbelasting);
- Immovable Property Tax (onroerend goed Belasting).

This property tax is divided into two parts: The "user part," to be paid by the tenant, and the "owner part," to be paid by the landlord. Exemption is granted for the "user part" only. Should you receive a bill for any of the taxes for which exemption has been granted, the giro-card should be returned to the Tax Collector (Ontvanger der Directe Belastingen), whose address is Kloosterweg 22 in Heerlen, with a note saying: "As a non-Dutch member of the JFC HQ Brunssum Staff, I am exempt from payment of this tax."

## Note:

Income as a result of a profitable enterprise or out of privately owned immovable property in the Netherlands, is subject to Netherlands Income or Capital Tax (Inkomsten - or Vermogensbelasting).

## Tax Free Scheme

The "Customs Regulation JFC HQ Brunssum" allow eligible personnel to purchase goods from licensed local merchants free of Value Added Tax, VAT ('BTW' in Dutch).

## Transfer of Goods

The transfer, by way of either sale, gift or otherwise of any goods obtained tax-free is prohibited. Abuse of tax concessions is a punishable offence. However, in special cases such transfer may be authorised by the Netherlands Customs Authorities by request on conditions imposed by those authorities.

## Levies

Levies, which are charges for services rendered, have to be paid. The main levies are:

- Water purification levy (Waterzuiveringsheffing);
- Sewage charge (Rioolrecht);
- Garbage Collection charge (Reinigingsrecht).

## Environmental, Health & Safety Branch

An Environmental, Health & Safety branch deals entirely with environmental control and health & safety matters at JFC HQ Brunssum and its installations in The Netherlands. Host Nation environmental and H&S (ARBO) legislation is applicable to JFC HQ Brunssum. For more information call the HQ Support Group E, H&S branch, ext. 3018 or 3470.

## Legal Advisors' Office

The above is only a partial review of legal matters. There are many other areas where personnel might wish to seek legal advice and assistance with personal matters. To avoid misunderstandings, it must be noted that the JFC HQ Brunssum Legal Advisors will normally not deal with personal private legal matters. Therefore it is recommended to obtain (Dutch) legal aid insurance coverage while staying in the Netherlands.

In a specific case one may also wish to consult a lawyer. JFC HQ Brunssum maintains good relations with a local law firm (in Brunssum) that is familiar with typical JFC HQ Brunssum personal private legal matters. The Office of the Legal Adviser will advise on how to proceed.

## Identification Requirement

All Dutch residents from 14 years old should be able to produce an identification document in public places upon request by authorities. Valid ID papers for Dutch nationals can be a passport, driver's license or European ID card. Residents of the European Union will have to carry a passport or a EU/EER residence permit; other nationalities will have to carry their Dutch Permit of Residence (alien ID card).



# Life in the Headquarters

## Personnel

All newly arrived military personnel must forward a copy of the Personnel (In/Out)- Processing Form (JFC HQ Brunssum Form 403) to J1 Division, attention: Military Personnel Branch (MPB) Building H 106 H-2.14 For inquiries call JFC HQ Brunssum Ext. 2258.

## Working Hours

Normal working hours at JFC HQ Brunssum are from 0815 to 1715 hrs daily from Monday to Friday inclusive. Lunch break is from 1230 to 1400 hrs. Other schedules may be applicable to divisions.

## Dress

During duty hours and, in accordance with national regulations, all military personnel will wear uniforms. Most NATO nations have summer and winter uniforms. You should obtain guidance from your national authorities before you arrive.

## Military Courtesies and Customs

Military personnel at JFC HQ Brunssum are required to maintain a high standard of military courtesy. All military personnel in uniform will render the appropriate courtesies. Outdoors, salutes will be given by other ranks to all officers and by junior officers to senior officers. Compliments (salutes and/or greetings) are paid in the appropriate national manner when indoors. Each National Delegation is responsible for

briefing all ranks on the observance of national customs and international courtesies. JFC HQ Brunssum personnel are expected to show courtesy and friendliness to Netherlands citizens, since this will reflect favorably on the activities of JFC HQ Brunssum and NATO.

## Leave

Privilege leave is governed by national regulations. The number of days leave granted annually to JFC HQ Brunssum military personnel is governed by their respective national regulations. Leave entitlement for civilians is laid down in their regulations. All personnel are encouraged to take their authorized annual leave entitlement.

## Civilians

There are more than 250 civilians working at JFC HQ Brunssum. About 150 of them are NATO Civilians holding a wide range of positions covering secretarial, budget, technical, language services and many others. From the founding of HQ AFCENT in France in 1953 until today, they have made an important contribution to maintaining continuity and providing corporate knowledge. Whilst military personnel may stay two, three or four years, most NATO Civilians are employed on an indefinite contract, many having worked for NATO for 20 years or more.

NATO Civilians are drawn from all NATO countries. Not only are they able to provide expert advice and

valuable background knowledge on NATO matters, but also, in many cases, they have set up home here and know the Limburg area very well. Thus they can assist in local matters and help to make your stay in the Netherlands more enjoyable.

NATO Civilians, according to the NATO Civilian Personnel Regulations belong to the Civilian Staff Association, which is designed to support their professional and social interests, and to foster good relations among members. The other category of civilians is the 100 Local Wage Rate employees (LWRs), most of whom are Dutch citizens. They fall under the conditions and regulations laid down by JFC HQ Brunssum in accordance with the Netherlands Civil Laws. Most LWR employees are skilled craftsmen and make an important contribution to the maintenance of this Headquarters. Another group of LWR personnel serves the Headquarters in the military and civilian community services, such as recreational activities and the various clubs. Appropriated funded LWRs are members of the co-determination Committee for LWRs.

## JFC HQ Brunssum Directive 40-1

You are advised to read JFC HQ Brunssum Directive 40-1 (Personnel Management and Administration Handbook) for more details about working hours, dress and leave regulations.

## Contacts with the Media

If representatives of the media approach you, please do not try to deal with them yourself, but refer them to the Public Affairs Office at 045 526 2409 or 06 5108 3227.



# JFC HQ Brunssum Amenities

## General

An international community such as JFC HQ Brunssum will have a wide range of tastes in recreational, sporting and social activities. Most of these are catered for but suggestions for additional activities can be made to JFC HQ Brunssum Support Group / Morale and Welfare Activities Branch (ext. 2626).

## National and International

The provision of some amenities such as postal, medical and dental facilities is a national responsibility. Other facilities, such as the fitness centre, theatre, library, arts and crafts centre, auto repair shop, swimming pool, sports complex and conference centre are provided under international arrangements and are available to all nationalities within the Headquarters. These are principally arranged by the JFC HQ Brunssum Support Group Morale and Welfare Activities Branch.

## Facilities

A wide range of sporting and recreational facilities are provided. In addition, a number of concessionaires offering tax free shopping, insurance, dry cleaning, hairdressing and car rental services operate within the Headquarters.

## Car Rental

Newcomers to JFC will at some point need transportation to become familiar with the area and to facilitate immersion into all aspects of the HQ community. So, to cover any gap between your arrival and that of your vehicle, you can access the services of a car rental operation here on the premises.

## Vehicle and Homeowners Insurance

JFC personnel have at their disposal a full service insurer right here on the compound. This service provider is fully aware of the service members' insurance needs, here in the Netherlands, and their policies are written in English.

The concessionaire can be reached Monday thru Friday from 0830 to 1700.

## Tax Free Retail Store

Whether you shop for price, quality, convenience or a specific item, we hope that most of your needs can be met at the HQ's tax free retail shop. The main shopping centre is located

within the Hendrik Camp in Building 604, which is near the swimming pool. The shop offers a wide range of tobacco, spirits, wine, beer, soft drinks, perfumes, cosmetics, toys, sporting equipment, convenience food, gifts, souvenirs, clothing, footwear, leather goods, watches, electronic equipment, stationary, international newspapers, coffee, tea and sporting goods. The rationed goods section offers a comprehensive range of tobacco and liquor, which may be purchased by presenting a ration card issued by the National Support Units or a temporary ration card issued by the pass and permits office and a valid JFC HQ Brunssum ID card. A valid JFC HQ Brunssum ID card is required for access to the main shopping centre. Dutch civilian staff members are not permitted to use the shopping centre, due to Dutch tax regulations. Prices are extremely competitive. Watch for flyers, which are published on the World Wide Web and distributed in 'Northern Star,' the throughout JFC HQ Brunssum. For more information, see the shop manager in Building H-604 or call Ext. 4019.

Opening Hours are Monday to Friday: 1000 to 1800 hrs. and Saturdays: 1000 to 1500 hrs.

There is also a shop at the Tapijn Kaserne in Maastricht, which is open Monday to Friday between 1000 and 1300 hrs.



## Tax Free Shopping "Downtown"

As well as shopping tax-free on base, you can also go "downtown". This tax scheme allows all JFC HQ Brunssum staff members, except for Dutch nationals, to buy an extensive range of goods from licensed local traders free of value-added tax (BTW). The scheme covers a wide range of goods, the only government imposed exclusions being:

- Food, drink and tobacco goods. All of these can be bought tax-free at the JFC tax free retail shop in Brunssum and Maastricht.
- Any single item less than 50 Euro, including VAT. This is a limit imposed by the Netherlands government.
- Items designed to be permanently attached to immovable property i.e fixtures and fittings.
- Car servicing (car parts are tax-free, if item exceeds 50 Euro).

To participate in the scheme, local traders have to possess a license. The JFC HQ Brunssum Support Group publishes a booklet bi-annually, which lists all licensed traders under at least 28 different headings. The booklet explains how the scheme works in more detail. Copies can be obtained from the Pass and Permits Office in Building H-102. The office is open Monday through Friday for tax-free processing. For more information, call JFC HQ Brunssum Ext. 2319.

## Hair Salon

A hair salon for men and women is located on Hendrik Camp and it is operated by a concessionaire. JFC HQ Brunssum's own hair styling salon can provide you with anything from the basic regulation haircut to a bit of extra glamour for that special event. The salon can be contacted on Ext. 2957.

Opening hours are Monday through Friday from 0830 to 1700 hrs.

## Laundry and Dry Cleaning Service

These services are available Monday, Wednesday and Friday from 1330-1630 hrs in the shop located in Building 604 on Hendrik Camp. This is a drop-off service only.

## Recreation Clubs

As well as the many community



activities and recreational facilities provided by the JFC HQ Brunssum Support Group, there are numerous clubs and societies available. If you need more details call the Morale and Welfare Activities Branch at JFC HQ Brunssum Ext. 2626.

### JFC Gymnasium

The JFC Gymnasium is located at Building H-405. It provides a large variety of sports programmes for you and your family. The fitness centre is right at your fingertips with different types of equipment to help you achieve your fitness goals. We offer men's and women's changing rooms equipped with showers, daily use lockers, and a sauna. The fitness centre has an assortment of courts and multi-purpose rooms for your use.

These courts and rooms include two squash and handball courts, basketball court, self directed fitness room, spinning room, multi-purpose/aerobics room, cardiovascular room, and weight training room. The cardiovascular room contains cycles, stair steppers, cross-trainers, treadmills, and rowing machines. The weight training room contains a full line of bodybuilding equipment created by Life Fitness and Hammer Strength. It is designed for both light and heavy workout plans enabling you to target specific muscles. If you want a fitness workout plan our Physical Training Instructor will assist you with achieving good physical fitness with a variety of individual programmes to get you back on the right track. To put the final touches on a fit body, the fitness centre offers solarium services. More information is avail-

able from the JFC Fitness Centre by calling ext. 3170 or 3171.

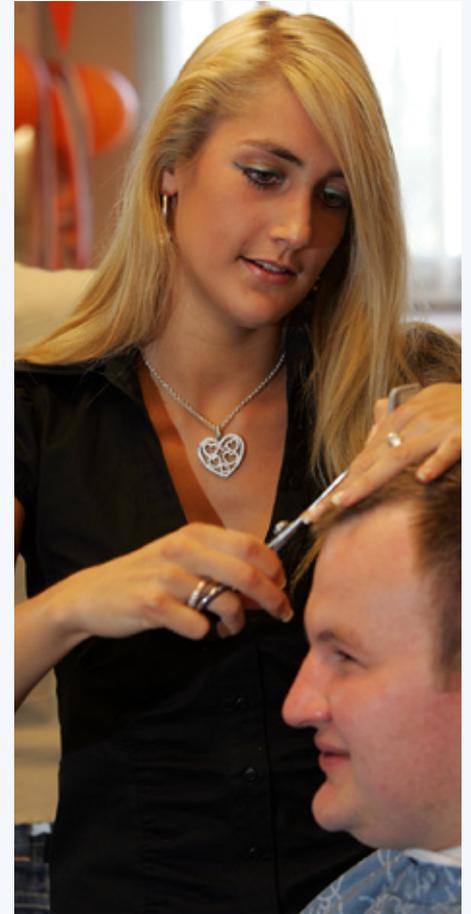
### Tennis Courts

We have four tennis courts, adjacent to the swimming pool. You don't need to join a club to use these courts, and there is no charge for their use. The all-weather surface is as fine as any professional player could ask for. Members of the JFC Tennis Club can also make use of the clay-courts near the JFC Sports Complex.

### Sports Complex

The JFC HQ Brunssum Sports Complex (often referred to as "the Slag Heap"), east of Hendrik Camp, has 8 floodlight lit fields for soccer, 5-a-side, field hockey and rugby. There is a 400-metres track, two shower rooms and changing facilities near the main pavilion.

There's a long jump pit, two baseball fields and a horseshoe pitch. A major attraction at the Sports Complex is the covered barbecue area, which has large grills and bench tables. There is plenty of space for groups, clubs or individual families to picnic and socialise in the fresh air. Lighting, electrical outlets and tap water are also available. A playgrounds is available for children, with lots of running space. There is also a large bouncy castle available for rent. During the summer, the Sports Complex is the scene of various JFC HQ Brunssum special events like Summer Fest, Hockey Festival, Rugby 10s, and other shows and sports meetings. Call JFC HQ Brunssum Ext. 2055 for more information.



### JFC HQ Brunssum Clubs and Activities

As well as the many community activities and recreational facilities provided by the JFC Support Group, there are numerous JFC member run clubs and societies available. JFC HQ Brunssum members, clubs and activities indicated below are available for participation:

- International Boy Scout Troop
- Alliance Players
- Sub Aqua/Diving Club
- Girl Scouts
- Golf Society
- Scale Modelling
- International Marching Team
- International Spouses Club
- Knights Football Club
- Knights Hockey Club
- Knights Rugby Club
- Motorcycle Club
- Sailing Club
- Orcas Swim Team
- Tennis Club
- Tri Border Walking Club

Further details may be obtained from the Morale and Welfare Activities branch on JFC HQ Brunssum Ext. 2626.



# JFC HQ Brunssum Amenities

## Swimming Pool

The indoor heated swimming pool (25 x 12 1/2 metres) is situated in Building 605, in the vicinity of JFC HQ Brunssum, tax free retail shop. It may be used by all JFC HQ Brunssum personnel and their family members at nominal costs. A sauna bath and sun bed is also available. Depth ranges from 1 to 3.80 metres, but even the tiniest toddlers can wet their toes in a 6 x 6 meter baby pool with a depth of 20-40 centimetres. Lunchtime joggers and sunbathers can use the changing facilities by paying the regular pool entry fee. Men and women's dressing rooms each have showers, lockers and hair-dryers. Military members and NATO Civilians swim for free during designated times. Call JFC HQ Brunssum Ext. 3172 for more information.

## Library

The JFC HQ Brunssum Library provides books, audio books, language videos, DVDs, maps and current issues of magazines and newspapers. Some of these materials are in different languages. Interlibrary loans are available. There is a children's library with books in English, Dutch, French and German. The Joint Force Command HQ Brunssum Library is currently located at Hendrik Camp, on the top floor of Building H-201. Services are free for all JFC HQ Brunssum, USAG Schinnen, NATO Geilenkirchen, personnel and their family members.



Youngsters will also find a section with audio books. Photocopies are free. Internet services are also available and the library subscribes to several on-line databases for reference and research. The databases are available through the JFC HQ Brunssum Library's homepage: [www.afnorthlibrary.benelux.army.mil](http://www.afnorthlibrary.benelux.army.mil)

## Car Craft Centre

The five-bay Auto Hobby Shop offers a wide range of tools and equipment for do-it-yourself automobile enthusiasts; we also offer a drop-off service. It is situated in Building 102, JFC HQ Brunssum Ext. 3173. The JFC HQ Brunssum Auto Hobby Shop can assist you with your automotive needs. The shop has a large variety of general and specialised automotive tools. Computer analysers are available to perform diagnostic tests. A welding bay is also available. The Hobby workshop is strictly a do-it-yourself workshop. However, a master mechanic can lend a hand with static wheel balancing, gas welding, steam cleaning and headlight alignment. Attendants can provide you with a wealth of international technical automotive advice on any job from painting to installing a new engine. Assigned personnel, with the exception of Dutch nations, due to local laws, can receive their annual vehicle inspection (APK) right here on the base.

## Arts and Crafts Centre

The JFC HQ Brunssum Arts and Crafts Centre in Building H-607 (Ext. 2454) is two shops under one roof. These shops are ceramics and framing. The ceramic shop offers an introductory class, which is a mandatory requirement prior to using the ceramic facilities. The class will familiarise you with the facility and the proper techniques of the art of ceramics. The Frame Shop offer a "we-frame-it" service. Ink stamping and many other forms of fine art can also be pursued in this centre.

## Language classes

International Language Programme Classes are offered in English, French, Dutch, German and Spanish for personnel and their families. For more information, contact Morale and Welfare, JFC HQ Brunssum Support Group Ext. 2626.

## Alliance Theatre

JFC Alliance Theatre in Bldg 405, seats 365 people, provides newly released movies with showings every Friday and Saturdays. In addition, shows and plays are occasionally staged performance. Most local towns have modern cinemas, many of which screen films in English. Additionally, nearly every large town has its own municipal theatre in which regular cultural productions take place. You'll find the program listed in various national and international bulletins and publications. You can





also call JFC Ext. 2110 to hear a recorded message about the upcoming movies. The theatre can be reserved for daytime use by calling the JFC Fitness Centre at ext. 3170. For military briefings, community meetings, conferences or other gatherings requiring a large auditorium, call JFC Ext.3170.

### JFC Conference Centre

The JFC HQ Brunssum Conference Centre, Building 701, is located one km to the east of Hendrik Camp. The conference centre has reception rooms for private and official parties and is open to all members of the JFC HQ Brunssum community including the National Support Units, French Military Mission, the JFC HQ Brunssum International School and NATO AEW&CS Programme Management Agency (NAPMA).

### JFC Allied Officers' Association

Membership is open to all Officers and NATO Civilians of grades "A", "L", "B5" and "B6" assigned to the Headquarters.

### Other Ranks Association

This active association is open to:

- Non-Commissioned Officers (OR4 and above).
- NATO Civilians of Grade B (up to B4)
- Members of the civilian component of the National Support Units having NCO Equivalent status.

### Miners' Rest (Building 106)

The HQ building cafeteria is open Monday through Friday from 0730

to 1530. Coffee, tea, soft drinks, sandwiches and snacks are available.

### Alliance Rest

The Alliance Rest is situated in Building 201 at Hendrik Camp. It provides an international cuisine on its daily lunch menu as well as coffee and desserts. This facility is open to all military and civilian staff members and their family members. For information, call JFC HQ Brunssum Ext. 3723.

#### Opening Hours:

Lunch 1115-1345  
Closed on weekends.

### Club 13

All JFC HQ Brunssum ID cardholders may use Club 13. It is located on the top floor of Building 201 at Hendrik Camp. It offers a bar, and games room with snooker, pool and dart facilities. The club also provides gaming machines and vending machines. It has an impressive disco set-up, stage and dance floor. Call JFC HQ Brunssum Ext. 2628 for more information.

### International Youth Services (IYS)

The International Youth Services promotes activities for the youth of JFC HQ Brunssum (11 - 19 years), and is located in Building H-603, at Hendrik Camp. Activities are provided in four major areas:

- Social and recreational activities
- Fitness and sports activities
- Multi-purpose centre
- Teen programmes

For more information call JFC HQ Brunssum Ext. 3033.

### Youth Sports Programme

The International Youth Service Sports Programme appeals to all JFC HQ Brunssum children and teenagers (5 - 19 years). The sports include basketball, American flag football, soccer, swimming lessons, bowling, ski lessons, ballet, gymnastics, etc. Additionally, parents may find that volunteering to help with IYS sports activities is a good way to meet people. Call JFC HQ Brunssum Ext. 3033 for further information regarding activities.

### Religious Services

The JFC HQ Brunssum International Chapel Centre is in Building H-405. It has three chapels and endeavours to cater for all Christian denominations. Regular Sunday services and sponsor-associated groups are available. Further details of all services may be obtained from the Chapel Centre or announcements in the Northern Star (published by the Public Affairs Office) and The JFC HQ Brunssum Weekly Bulletin.

#### British Office:

JFC HQ Brunssum Ext. 2959/2804

#### German Office:

Protestant: JFC HQ Brunssum Ext 2422/2912

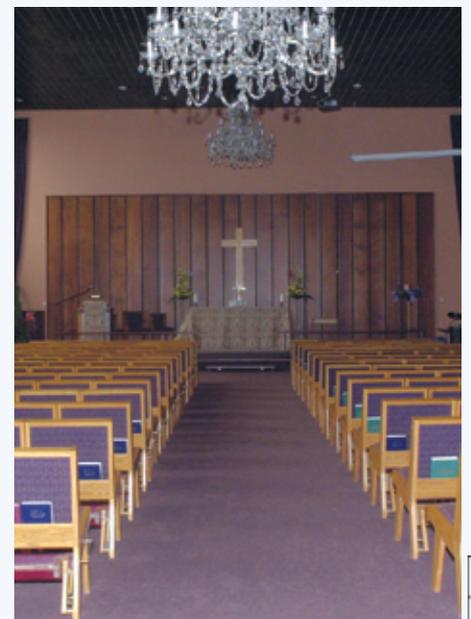
Roman Catholic: JFC HQ Brunssum Ext. 3101/2909

#### Netherlands Office:

JFC HQ Brunssum Ext. 3125

#### United States Office:

JFC HQ Brunssum Ext. 2940.



# Medical Services in the Netherlands

## Health Insurance:

A long-term assignment abroad can have a big influence on your Health Insurance in the home country. Reimbursement for medical treatment will probably change or the contract between the contractual partners might even come to an end, if special arrangements were not made before the start of the assignment. Therefore every soldier / employee of JFC Brunssum should talk to his Health Insurance Provider to clarify the conditions of the contract regarding the coverage of medical costs, for themselves and family members. It is also recommended to talk to the national Health Care Authorities of their home country regarding this before moving into the Netherlands.

The costs for "inpatient treatment" should be discussed and fully understood. For all European Nations some guidelines for Social Security (medical matters) do exist, which are in effect for the Troop Contributing Nations (TCN).

All personnel should contact their National Medical Centre, if available, to ensure that they are registered appropriately.

Once again, soldiers and employees of JFC BS should seek to gain all the information and regulations about reimbursement for medical costs from their government.

Dependents of soldiers and employees of the JFC BS have to apply for an E-106 - standard form from their national Health Insurance Provider. This standard form must include all eligible insurance policyholders and has to be brought to the local Netherlands Health Insurance Provider (CZ/Central Ziekenfonds: Wilhelminastraat 39, 6131 KM Sittard, in general: Tel. 046-4595656 / accounting clerk: 046-4595038).

The Netherlands Health Insurance will register the person and give a Health Insurance Card to each insurance policyholder. With the above-mentioned Health Insurance Card all costs of Primary Health Care will be covered.

Excluded from the services are Dental Care and Physical Therapy. Dependents of DEU soldiers that are not insured in an obligative health insurance will have to pay cash and are refunded by their government afterwards.

Dependents 18 or older, attending school, apprenticeship, or unemployed have to join the Netherlands

Health Insurance on their own costs. The E-106 standard form of the home Nation will not cover them. In case of any employment in the Netherlands a mandatory membership in the Netherlands Health Insurance is a legal requirement.

Furthermore European Health Insurance Providers offer a European Health Insurance Card (EHIC) that is provided for travelling through European Countries. It covers though emergency care only. Each TCN has probably made arrangements with several European countries and such cases should be discussed with the Health Care Provider of the home country as well, before starting a "private journey". Even if arrangements were made between the sending Nation and the Nation people are travelling in, in some cases they will be charged in cash. This fact should be discussed with the national Health Care Authorities of the home country, as well.

There is also a big difference between the Nations in the total costs covered. Additional temporary insurance might be recommended depending on what is covered and what responsibility falls on the individual service member.

## United Kingdom Medical Services at JFC HQ Brunssum

### Medical:

British Medical Centre  
POC: Flight Sergeant Pierre  
Tel: 045/526-3246

### Dental:

British Dental Centre  
POC: Corporal O'Brien  
Tel: 045/526-2293  
Emergency and after hours care is to be provided at local hospitals.

## Netherlands Medical Services at JFC HQ Brunssum

### Medical:

0800 - 1700 Health Centre, Brunssum  
Tel: 045/526-2996  
1700 - 0800 Night Care, Heerlen  
Tel: 045/577-8844

### Dental:

Dr. De Vries  
Address: Akerstraat 91,  
6417 BK Heerlen  
Tel: 045/571-4552



## German Medical Services at JFC HQ Brunssum

Address: Brunssum,  
Akerstraat 57  
Physician Orderly Room:  
Tel. 045 / 526-2330/2363  
Dentist Orderly Room:  
Tel. 045 / 526-3147

The German physician is responsible for the German military personnel only. The German Dentist has permission to treat soldiers and their dependents, if the capacity allows him to do so. Soldiers are always privileged patients!

The service of the German Dentist will not be free of charge for other Nations or any dependents.

## Netherlands Medical Services: / artsen, huisartsen

In the Netherlands your general practitioner will guide you through the Health Care System. He will decide whether you have to be sent to a hospital or to a medical specialist. In cases, which are not life threatening, it is mandatory that patients get in contact with a general practitioner first. You will find all necessary information regarding this issue in the Internet: [www.goudengids.nl](http://www.goudengids.nl) - searching for: artsen-huisartsen - and further information will be found with the link: <http://www.minvws.nl/dossiers/eerstelijnzorg/huisartsen/>. You are strongly advised to get in contact with a general practitioner in the vicinity of your home in the Netherlands soon after your arrival.

## Dentist:

It is recommended to talk to your national Medical Health Care Provider about the coverage of the costs before getting dental treatment.



## Medical "On Call Duty" in the Netherlands:

### For Emergencies in the Netherlands call: 112

With this number you can call for an ambulance in case of an accident or life threatening diseases such as i.e. stroke, heart attack, fits etc.

## Emergency Service Call Center NL

At weekends, on Dutch holidays and after work from 17.00 till 08.00 hours the medical emergency service should be used for sickness and minor diseases when the local general practitioner can not be reached. In the region of Limburg there are three points of contact in charge, depending on where you live: Heerlen, Sittard and Maastricht. They are located directly in the hospital or in a building right next to the hospital. At these places you will always find a general practitioner, who will decide what follow up strategy might be useful in your case.

## Southeast Limburg Night Care Heerlen:

Address: Henri Dunantstraat 5, 6419 PC Heerlen (at the hospital Atrium Medisch Centrum Heerlen)  
<http://www.heerlen.nl/smartsite.dws?id=18679>  
Tel. 045-5778844

## Southwest Limburg - Huisartsenpost Maastricht:

Address: P. Debyelaan 25, 6229 HX Maastricht (at the hospital Academisch Medisch Centrum Maastricht)  
Tel. 043-3877777

## Sittard - Huisartsendienst Westelijke Mijnstreek:

Address: Elisabeth van Barstraat (close to the Maasland Ziekenhuis) Sittard, Walramstraat 23, 6131 BK Sittard  
Tel. 046-4009925

## Hospitals in Germany / close to JFC HQ Brunssum

In case you have or want to use German medical facilities, the following options are open to you:

## Geilenkirchen

Address: St. Elisabeth-Krankenhaus, Martin-Heyden-Str. 32, 52511 Geilenkirchen

Areas of expertise: internal specialist, surgery, emergency surgery and orthopaedics, ear-nose and throat, anaesthesia and intensive care  
Tel. 0049-2451-622-0

## Heinsberg

Address: Städtisches Krankenhaus Heinsberg, Auf dem Brand 1, 52525 Heinsberg

Areas of expertise: internal specialist, surgery, emergency surgery, gynaecology and midwifery, anaesthesia and intensive care. Ear-nose and throat and ophthalmology / eye surgery only on call.  
Tel. 0049-2452-188-0

## Aachen:

Address: Uniklinikum der RWTH, Pauwelstr. 30, 52074 Aachen

University hospital with all areas of expertise Tel. 0049 / 241 / 80-0 der 0049-241-80-84444

## Schedule of intake for hospitals in Aachen:

During the week 8:00 - 16:00 hrs:

### All hospitals mentioned below!

During the week

- (after hours) 16:00 - 8:00
- Monday: Luisenhospital, Boxgraben 99, Tel.: +49 241 4140
- Tuesday: Universitätsklinikum, Pauwelstraße 30, Tel.: +49 241 800
- Wednesday: St. Franziskus Krankenhaus, Morillengang 27, Tel.: +49 241 75010
- Thursday: Marienhospital, Zeise 4, Tel.: +49 241 60060
- Friday: Universitätsklinikum, Pauwelstraße30, Tel.: +49 241 800

## Weekends and Dutch holidays (24 hours a day):

- First week of the month: Luisenhospital  
second week of the month: St.Franziskus-Krankenhaus  
third week of the month: UniversitätsklinikumAachen  
fourth week of the month: Marienhospital  
fifth week of the month: Universitätsklinikum Aachen

## Pharmacy / apotheken in the Netherlands

Information about the Pharmacy's will be provided in the Gouden Gids ([www.goudengids.nl](http://www.goudengids.nl)) apotheken. Just name the region you live in and there will be a map shown in the Internet that will direct you to the pharmacy, which is "on call". They will give further information when you call them during working hours: Telephone +31455741004.  
Address: Henri Dunantstraat 5, Heerlen 6419 PC

Further information will be available on the Internet: [www.dassenburchtapotheek.nl](http://www.dassenburchtapotheek.nl)

## Midwives / vroedvrouwen in the Netherlands

The leading record of midwives in this region is "Safety and Security". Therefore midwives, nurses and physicians will provide every necessary support to you and your families. Midwives in the Netherlands are well known for their good service. They work closely with general practitioners, gynaecologists and hospitals.

## Physical Therapy / Fysiotherapeuten in the Netherlands

Information about Physical Therapists will be provided in the Gouden Gids ([www.goudengids.nl](http://www.goudengids.nl)) Fysiotherapeuten. Just name the region you live in and there will be a map shown in the Internet that will direct you to the location.



# International Schools



## General

Children of JFC HQ Brunssum members attend mainly three international schools in the area, one in Brunssum and two in Maastricht, about 30 km far from the headquarters.

## In Brunssum

### **AFNORTH International School**

Address: Ferdinand Bolstraat 1  
6445 EE Brunssum  
[www.afnorth-is.com](http://www.afnorth-is.com)

Tel.: +31 (0)45 527 8220

Private school for children age 4 - 19.

Four nations sponsor the school: the United States of America, Canada, the United Kingdom, and the Federal Republic of Germany. The curriculum follows the requirements of these countries. Responsibility for international administration is vested in a Director appointed by the Board of Governors.

Each of the national sections has its own Principal or Head Teacher who is responsible for his/her section to both the Director and to his/her national education authority. The Director and the principals are together responsible for fostering the international ethos of the school and for respecting the educational requirements of each nation. This responsibility includes the mandate, as agreed by all four nations, to standardise instruction, develop common courses, promote language learning, and facilitate intercultural exchanges. Students from other than the four sponsoring nations may be admitted on a tuition-paying basis.

The AIS staffs are sensitive to both the special needs of our transient student population and the advantages inherent in this unique school setting.

## In Maastricht

### **International Department of Joppenhof International Primary School**

Address: Kelvinstraat 3  
6227 VA Maastricht  
[www.joppenhof-id.nl](http://www.joppenhof-id.nl)

Tel.: +31 (0)43 367 1335

Public school for children age 2-11/12.

It is an International Department that shares the building with a Dutch department. They do joint projects together when they are mutually beneficial otherwise they operate separately. Since they are a public school, the Dutch government subsidises the school like any other Dutch school. However, there is a mandatory school fee that will cover additional expenses such as English and Dutch as an additional language, special needs teachers, additional teachers to make team teaching possible, etc.

All the instructions take place in English. They teach the International Primary Curriculum which is a thematic based curriculum that covers their social studies and science objectives. It is very student-centred and

research-based. The math curriculum is similar with what you would find in the United States for this age group. The school also teaches language, following a curriculum that integrates grammar, writing, spelling, and comprehension. The children also receive Dutch lessons 3 times a week, music once a week, and gym twice a week. Students are admitted on a tuition-paying basis.

## International Secondary School Maastricht

### **Porta Mosana Secondary**

Address: Nijverheidsweg 25  
6227 AL Maastricht  
[www.ismaastricht.nl](http://www.ismaastricht.nl)

Tel.: +31 (0)43 367 4666

Public school for children age 11-18.

The International School Maastricht (ISM) is part of the Porta Mosana College, Maastricht.

The ISM is subsidised by the Dutch government and by the Foundation for International Education in the Euro-region. It is subject to the Dutch Ministry of Education's quality controls and inspections.

The ISM offers an international curriculum to students aged between 11 and 18/19. The language of instruction is English. Dutch lessons at beginner, intermediate or 1st language level are mandatory for students 11 - 16, with the aim of encouraging integration into the local community. There is an English speaking Guidance Counsellor available in school and the ISM runs the Learning Assistance Programme for those students who require support. Extra English Language Support is available in Years 1- 3 for those students who arrive with little, or no English. These students follow an adapted timetable where the emphasis is upon English language acquisition. However, they remain with their class for the majority of subjects as we feel it is very important for them to be with their peers. At other times they follow their adapted timetable. Students are admitted on a tuition-paying basis.



# Using the Telephone



## Making calls to The Netherlands

From within Europe, except France	00-31	-town number-local number
From France	19-31	-town number-local number
From Canada and USA	011-31	-town number-local number

(The first '0' in the town number e.g. 045 is omitted when dialing from outside the Netherlands.)  
The town number for Brunssum is 45. Maastricht is 43.

## Calling JFC HQ Brunssum

From	To	Dial
045 areas in Limburg Province	JFC HQ Brunssum Subscriber	526 and desired extension number
Any other areas in the Netherlands	JFC HQ Brunssum Subscriber	045-526 and desired extension number
045 areas in Limburg Province	Tapijn Subscriber	526 and desired extension number
Any other area in the Netherlands	Tapijn Subscriber	045 526 and desired extension number

If subscriber in not known, dial 526-2222 (from 045 areas) or 045-526-2222 (from other areas in the Netherlands) and ask the operator for Booking and Information.

## Useful JFC HQ Telephone Numbers

### Barrack Accomodations

Belgium	3009
Germany	3565
The Netherlands	3023
UK	2585/2596
US Army	2169
US Air Force	2262

### National Support Belgium

Medical Centre	2152
Secretariat	3337/2313

### National Support Canada (CFSE)

Orderly Room	2332
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### National Support Czech Republic

Commander	2666
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### National Support Denmark

Commanding Office	2557
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### National Support Estonia

Office	3472
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### National Support Germany

Medical Centre (all hours)	2346
Orderly Room	3159/2194

### National Liaison Officer Hungary

Office	2881
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### National Liaison Office Italy

Office	3348
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### National Support the Netherlands

Orderly Room	3023
Medical Centre (Duty hours)	2996
Secretariat	3068

### National Support Norway

Commander	3255
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### National Support Poland

Deputy Commander	2587
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### National Support Slovakia

Admin	4021
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### National Support Element Spain

Office	2306/2922
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### National Support Turkey

Delegation NCO	2289/4152
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### National Support United States

Medical Centre	2934
US Army Element	2169
Air Force Detachment	2351/2262
Navy Element	3671

### National Support United Kingdom

Chief Clerk	2197
Medical Centre	2497
Arrivals & Travel Clerk	3192

### French Military Mission

Ex. Officer	2338
Admin Office	2174

### Special Services

ABN/AMRO Bank	0900-0024
JFC HQ Brunssum International Inn	3188
JFC HQ Brunssum Int. Police (Brunssum)	2616/3200
JFC HQ Brunssum Int. Police (Maastricht)	4617/4619
JFC HQ Brunssum School Bus Coordinator	045-5278228
JFC HQ Brunssum School Director	045-5278220
All Ranks Club Tapijn	4638
Public Affairs Office	2409/2167
Housing and Billeting	2017/2135
Legal Advisor	463/2267
Religious Services	2940
Vehicle Registration	2114
Emergencies on camp	2000
Telephone/mobile/ pincode Helpdesk	3000
Computer helpdesk	3000
Switchboard operator	9
Royal Marechaussee Representative (RMR)	2544/2650
Koninklijke Marechaussee Heerlen	045-5258000
Non emergency number (local Police)	0900-8844

**National emergency number 112, when every second counts**  
**JFC HQ emergency number for Police/Fire/Medical 2000**



[www.jfcbs.nato.int](http://www.jfcbs.nato.int)



## Public Affairs Office

Allied Joint Force Command Headquarters Brunssum  
P.O.Box 270  
6440 AG Brunssum