



Joint Family Support Assistance Program

September 2008

MHN Government Services (MHNGS)

- **MHNGS responsibilities include but are not limited to:**
 - » **Develop position descriptions in collaboration with DoD**
 - » **Recruit/hire Military and Family Life Consultants (MFLC) and Child and Youth Behavioral (CYB)-MFLCs staff in coordination with State Family Program Directors (SFPD)/designated POCs**
 - » **Provide logistical support to each site to include provision of vehicles, laptop computers, cell phones and BlackBerries**
 - » **Conduct initial staff orientation and training prior to the consultants beginning work**
 - » **Consolidate and analyze consultant activity reports**
 - » **Process staff travel reimbursements**
 - » **Develop standardized baseline briefings, trainings and education programs for use by staff at all sites**
 - » **Provide staff supervision and performance appraisal in coordination with the SFPD/designated POCs**

MFLC Responsibilities

- **Develop community capacity through outreach to community agencies and groups**
- **Provide psycho-educational groups addressing life skills and military lifestyle topics**
- **Attend Inter-Service Family Assistance Council, Family Readiness Group, and other relevant meetings**
- **Support mobilization, demobilization, and reintegration activities**
- **Although the majority of work will likely involve community capacity building, MFLCs at times will provide non-medical, short-term, solution-focused counseling services to individuals, couples, families, and groups**

CYB-MFLC Responsibilities

- **Outreach to families with children to assess their needs and offer parenting and child development education, support, counseling, and referral**
- **Facilitate the connection of families to supportive military and civilian resources**
- **Raise family and community awareness about the effects of deployment and reunification on children and youth**
- **Brief school staff and other community groups about the issues impacting military children**

Service Delivery

- **Scheduling:**
 - **Hours must be highly flexible to meet needs of families**
 - **Normal MFLC/CYB-MFLC work schedule is 40 hours per week**

- **Unauthorized support:**
 - **Post Traumatic Stress Disorder (PTSD); Traumatic Brain Injury (TBI); medically diagnosed psychiatric disorders (eg. Depression, bipolar disorder etc.); Post Deployment Health Assessments; Post Deployment Health Reassessments; drug and alcohol counseling; domestic violence; child abuse/neglect; 24/7 on-call crisis response.**
 - » **These issues will be referred to the Military Medical Treatment Facility, TRICARE, or the appropriate authority for treatment.**