



Military Community & Family Policy

*Joint Family Support Assistance Program
(JFSAP)*

*For
2011*

*National Guard Professional Development
Conference*





Agenda

- **JFSAP Overview**
- **Military Homefront JFSAP Webpage Revision**
 - Quick Reference Tools
 - Community Support Page
 - SFPD
- **Desk Reference for JFSAP**
 - Overview of Desk Reference
 - Non Personal Service Contract
- **Program Updates**



MC&FP Scope of Responsibility

- Casualty Assistance & Wounded Warrior Support
- Child Development Programs
- Commissaries & Exchanges
- Defense State Liaison
- Dependents' Education
- Domestic & Child Abuse Prevention & Treatment
- Exceptional Family Member Support/Office of Community Support for Military Families with Special Needs
- Family Centers
- Joint Family Support Assistance Program
- Military HOMEFRONT
- Military & Family Life Counselor Program
- Military OneSource
- Morale, Welfare & Recreation
- Youth Programs

JFSAP Overview



- Implemented as a result of the FY-07 Defense Authorization Act, Sec. 675
- Augments existing family programs
- Provide a continuum of support and services based on member and family strengths and needs and available resources
- Primary focus of support is families who are geographically dispersed from a military installation
- Services are delivered in local communities through collaborative partnerships with Federal, State, and local resources

JFSAP Overview



- **JFSAP teams serving families in all states and territories, providing:**
 - Information and referrals to community services and support
 - Non-medical short-term, problem-solving counseling
 - Child and youth services
 - Recreational opportunities
 - Financial education and counseling
 - Commissary/exchange outreach
 - Community capacity building
- **Teams may include:**
 - Military and Family Life Counselor (MFLC)
 - Child & Youth Behavioral MFLC
 - Military OneSource Consultant
 - 1 additional member, usually Personal Financial Counselor

FY10/11 Initiatives



- **Community Capacity Building**

- Researchers from the University of Georgia and the University of North Carolina will conduct a review of military and civilian community capacity building (CCB) models
- Identify promising practices
- Develop an evidence-based CCB model to integrate family assistance programs and activities provided by the Department of Defense (DoD) and other federal agencies, state and local agencies, and nonprofit entities to better serve members and families
- The CCB initiative will include training and technical assistance for state-based Inter-Service Family Assistance Committees (ISFAC)

- **JFSAP Evaluation**

- OSD has partnered with the University of Georgia to formally evaluate the JFSAP in FY11



Military Homefront and JFSAP

Military Homefront JFSAP Revision:

<http://www.militaryhomefront.dod.mil/sp/jfsap>



Desk Reference for JFSAP

- Background and Purpose
- Program Overview
- Roles and Responsibilities
- JFSAP Team Development
- Oversight
- On Demand Procedures
 - Appendix 1: Orientation Template
 - Appendix 2: Non Personal Service Contracts
 - Appendix 3/4: MOS and MFLC Program Presentations
 - Appendix 5: Glossary



Nonpersonal Services Contracts

JFSAP Team





Bottom Line

JFSAP contractor personnel serving as Military OneSource consultants and MFLC's work closely with the JFHQ POC, but they are not under his/her direct supervision and cannot perform inherently governmental functions



Service Contracts

- **Service contract**
 - Contractor's primary purpose is to perform an identifiable task rather than to furnish an end item of supply
 - Maybe either a nonpersonal or personal service contract
- **Nonpersonal services contract**
 - Contract personnel are not subject to the supervision and control usually prevailing in relationships between the Government and its employees
- Personal service contracts are **prohibited** unless specifically authorized by law, and they are not allowed under current contracting regulations for MC&FP



Roles and Responsibilities

- **Contracting Officer (CO)**
 - Have authority to enter into, administer, or terminate contracts and make related determinations and findings
 - Are responsible for ensuring performance of all necessary actions for effective contracting, ensuring compliance with the terms of the contract, and safeguarding the interests of the United States in its contractual relationships



Roles and Responsibilities

- **Contracting Officer's Representative (COR/COTR)**
 - Monitor the contracted vendor's performance and serve as the technical liaison between the vendor and the contracting officer, who has authority and responsibility over all aspects of the contract
- **Program Managers (PM)**
 - Oversee the day-to-day program functions. PMs may act as alternates or assistants to the COR/COTR functions as the technical representative of the CO



Contractor Personnel Restrictions

- **Inappropriate uses of contractor personnel include:**
 - being provided designated command parking spot like a government department head civilian or military employee
 - being requested by name to perform functions that could be performed by another contractor employee or a government employee
 - being requested to participate in government strategic planning or resource allocation
 - performing administrative command work services and products that are outside the scope of work
 - performing any function that is inherently governmental



Contractor Personnel Restrictions

- **Contractor personnel may not act in inherently governmental roles including:**
 - Determination of agency policy
 - Decision making that involves governmental financial expenditures (e.g. travel)
 - Collection of money
 - Programming priorities
 - Command reorganization and planning activities
 - Evaluation of other contracted employees
 - Any situation where it may be assumed contractor personnel are government agency employees or representatives



Questions

Questions about your JFSAP personnel and their roles can be directed to:

JFASP PM	Email
Military OneSource PM	Email
Counseling PM (JFSAP MFLCs, CYB-MFLCs, and PFCs)	Email



Military Community & Family Policy

Program Updates



On-Demand Request Process

- On-Demand Resources are available to **National Guard, Reserves** and **Active Duty** and **their families**
- Members of the Guard and Reserve must be **federally activated** or serve as F/T Guard and **eligible up to 180 days post demob**
- MOS and the MFLC Programs are centrally managed by the Office of the Deputy Assistant Secretary of Defense for Military Community and Family Policy
- On-demand MFLC support:
 - available to the Guard/Reserve and their families for pre-deployment, deployment, and reintegration events.
 - events include (but not limited to) the Yellow Ribbon Program, drill weekends, family events, annual training and Strong Bonds



On-Demand Request Process

On-demand request form is at jfsap.mhf.dod.mil

- Initial requests for MOS and MFLC counseling, briefings and presentations, program overview, and/or a resource table or booth must be submitted **at least 30 calendar days** before the event occurs
- **All information** requested on the form must be completed or an event may not be supported
- If all information is not received within **7 days** of the event, the event will not be supported
- A **minimum of 75** people must attend an event in order for a MFLC to be present at the event. **Special circumstances** such as recent KIAs or suicides may warrant consideration of reducing this 1:75 ratio. Submission of event agendas may support this consideration



On-Demand Request Process

- **MFLCs and CYB-MFLCs** required to have a daily minimum of **6** direct face-to-face contacts *CYB-MFLCs generally have more daily contacts*
- **PFCs** required to have a daily minimum of **4** direct face-to-face contacts
- To balance provision of support and containing costs, event staffing occurs as follows :
 - **JFSAP MFLCs are requested first** (if not already supporting an event)
 - JFSAP MFLCs are not available, MFLCs on **rotational assignments** at nearby active duty installations are requested
 - Rotational MFLCs are not available, MFLCs **nearest the event location**
 - MOS Outreach Assistants may be assigned based on availability, event and location



Families with Special Needs

- National Guard families with special needs are eligible for support services through the installation family support centers
- Military OneSource
 - provides up to 12 one hour consultations to military families with special needs regardless of activation status
 - Families and providers can order materials free of charge to include:
 - DoD Special Needs Parent Toolkit
 - SCOR – Special Care Organizational Record
 - Families and providers can participate in special needs webinars or listen to archives of previous webinars

The logo is circular with a blue border. Inside, there are three white stars at the top, a red silhouette of a family (two adults and a child) in the center, and three white wavy lines at the bottom. The text "Military Community" is written in yellow at the top, and "& Family Policy" is written in yellow at the bottom.

Office of Partnerships

- Is a one-stop shop for research-based, real-world tested program/practice information for military professionals and others working with or on behalf of military families
- Synthesizes existing and emerging research from a variety of sources
- Provides quality technical assistance and proactive problem-solving services

The logo is circular with a blue border. Inside, there are three white stars at the top, a red silhouette of a family (two adults and a child) in the center, and three white wavy lines at the bottom. The text "Military Community & Family Policy" is written in yellow around the inner edge of the circle.

Penn State Clearinghouse for Military Family Readiness

- **CMFR is designed to promote and support:**

- the use of research-based decision-making

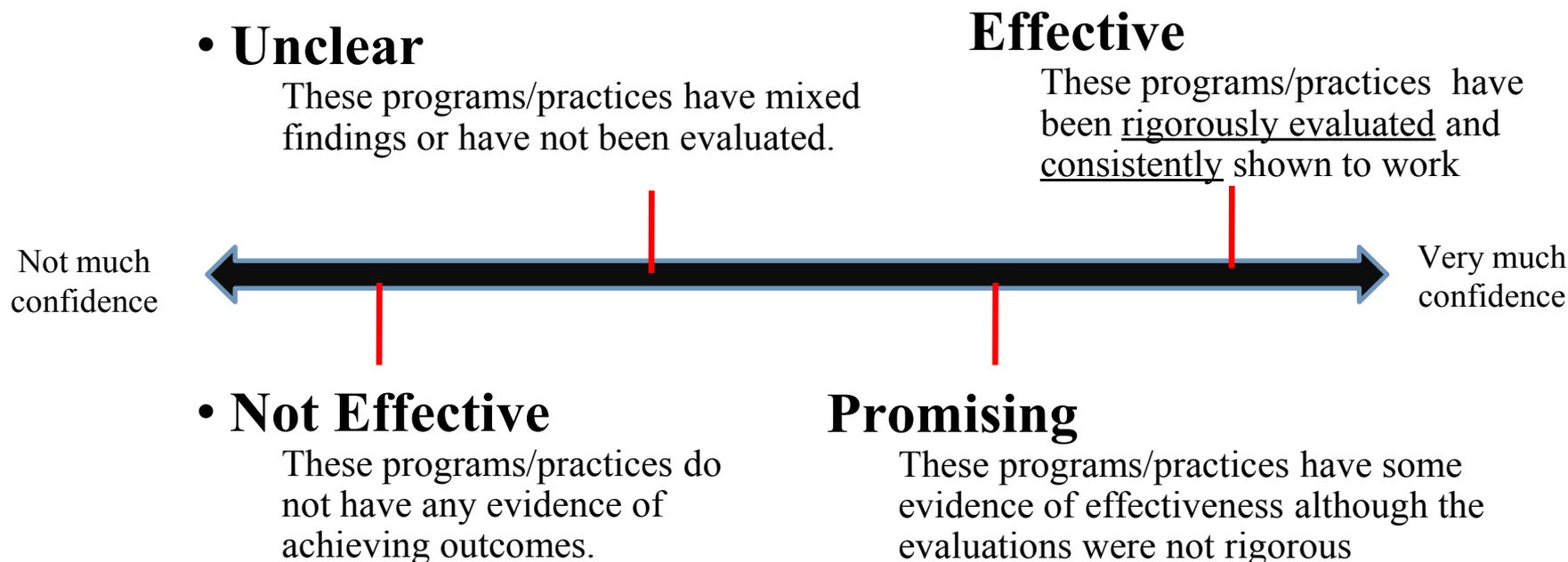
- the selection, dissemination, and evaluation of **evidence-based** or **evidence-informed** programs and practices

- the continued education of professionals assisting military families



Penn State Clearinghouse for Military Family Readiness

Continuum of “Proof” of Effectiveness



How confident are we that these programs/practices are a good use of our resources AND improve outcomes for children and families?



Penn State Clearinghouse for Military Family Readiness

Submitting Materials

- Your Service can submit material on the CMFR website (launch in April) or send an [Email](#)

save the date

April 26–29, 2011

The United States Department of Agriculture (USDA) and Department of Defense (DoD)
are proud to announce

FORGING the PARTNERSHIP

2011 DoD/USDA Family Resilience Conference

Hyatt Regency Chicago
151 East Wacker Drive
Chicago, Illinois

Focused on effective practices and procedures to strengthen programs for families

Jointly planned by the Military Community and Family Policy (MC&FP), National Institute of Food and Agriculture (NIFA), and the Land Grant Universities

Follow-up to the 2009 DoD Joint Family Readiness Conference

In lieu of a separate 2011 Children, Youth, and Families At Risk (CYFAR) Conference

A unique opportunity to forge partnerships between the DoD, USDA and the Land Grant Universities



objectives

Create a national forum for helping professionals, educators, family support staff, health care providers, and key partners to share effective practices, resources, tools, and processes

Provide a forum for the presentation of current research, expert panels, keynotes by nationally known experts, exhibitors and workshops

Facilitate strategic planning among professionals serving military families



United States Department of Agriculture
National Institute of Food and Agriculture



www.cyfernet.org/partnership2011

www.militaryhomefront.dod.mil/service/conferenceandworkshops/fy2011

Travel, per diem, and lodging are the responsibility of conference participants. Some meals are provided. DoD will cover conference registration fees for DoD participants.



2011 DoD/USDA Family Resilience Conference in Chicago, Illinois

- Registration opens:
 - **January 31, 2011**
 - Military HomeFront website
www.militaryhomefront.dod.mil/sp/conferencesandworkshops
- Dates of Conference:
 - **April 27-29, 2011**
- Pre-conference meeting with **SFPDs** and **State Directors**
 - **April 26, 2011**
- Registration fee of \$300.00 is paid by DoD for Federal Civilian employees and Military
- Travel and lodging paid by local unit



Questions

JFSAP (PM): [Email](#)

JFSAP POC: [Email](#)

JFSAP POC: [Email](#)